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Cambridge City Council

ENVIRONMENT SCRUTINY COMMITTEE

To: Councillors Ward (Chair), Kightley (Vice-Chair), Herbert, Kerr, Newbold, Pogonowski, Saunders, Tunnacliffe and Znajek

Executive Councillor for Climate Change and Growth, Councillor Blair
Executive Councillor for Environmental and Waste Services, Councillor Pitt

Despatched: Tuesday 21st December 2010

Date: Tuesday, 11 January 2011

Time: 9.30 am

Venue: Committee Room 1 & 2 - Guildhall

Contact: Toni Birkin

Direct Dial: 01223574485

AGENDA (Second Circulation)

5 REVENUE AND CAPITAL BUDGETS 2010/11 (REVISED), 2011/12 AND 2012/13 (FORECAST) (Pages 1 - 22)

Report to Follow (Pages 1 - 22)

10 REVENUE AND CAPITAL BUDGETS 2010/11 (REVISED), 2011/12 AND 2012/13 (FORECAST) (Pages 23 - 82)

Report to Follow (Pages 23 - 82)

Information for the public

Public attendance

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

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To: Executive Councillor for Environmental and Waste Services: Councillor Mike Pitt

Report by: Director of Environment, Director of Resources

Relevant Scrutiny Committee: Environment 11 January 2011

Environment – Environmental and Waste Services Portfolio

- **Portfolio Plan for 2011/12**
- **Revenue and Capital Budgets 2010/11 (Revised)**
- **2011/12 (Budgets) and 2012/13 (Forecast)**

Key Decision

1 Executive summary

Portfolio Plans

- 1.1 In August 2010 Strategic Leadership Team and the Executive Councillors reviewed the Council's service planning process to reflect the Council's new organisational structure, the reshaping of the political executive and the new vision statement. It was agreed that service plans based on service areas would be replaced by seven annual Portfolio Plans, from 2011/12.
- 1.2 The Portfolio Plan for Environmental and Waste Services Portfolio will be reported to the next committee cycle. The Plan will identify the strategic objectives for the portfolio over the financial year 2011/12 and beyond. Beneath each of the objectives are detailed the particular outcomes that will be achieved in 2011/12. Finally the plans include performance measures that will provide evidence to Members and the public that the outcomes have been achieved.
- 1.3 This information will enable the Executive Councillor and the services contributing to the delivery of the plan to be clear about the priorities for the portfolio and will assist in decisions about where resources should be focussed within the portfolio as part of the budget-setting process.

Revenue and Capital Budgets

- 1.4 The following report sets out the overall base revenue and capital budget position for the Environmental and Waste Services Portfolio. The report compares the proposed revised budget to the budget as at September 2010 and details the budget proposals for 2011/12 and 2012/13.

2 Recommendations

The Executive Councillor is recommended to:

Review of Charges:

- a) Approve the proposed charges for Environmental and Waste services, as shown in Appendix B to this report.

Revenue Budgets:

- b) Approve, with any amendments, the current year funding requests and savings, (shown in Appendix A) and the resulting revised revenue budgets for 2010/11 (shown in Table 1) for submission to the Executive.
- c) Agree proposals for revenue savings and unavoidable bids, as set out in Appendix C, which have been incorporated into the budgets presented for this portfolio.
- d) Agree proposals for Priority Policy Fund (PPF) bids, as set out in Appendix E.
- e) Approve the budget for 2011/12 as shown in Table 2, for submission to the Executive.

Capital:

- f) Seek approval from the Executive to carry forward resources from 2010/11, as detailed in Appendix G, to fund rephased capital spending.
- g) Approve capital bids, as identified in Appendix H, for submission to the Executive for inclusion in the Capital Plan or addition to the Hold List, as indicated.
- h) Confirm that there are no items covered by this portfolio to add to the Council's Hold List, for submission to the Executive.
- i) Approve the revised Capital Plan for 2010/11, as detailed in Appendix J, to be updated for any amendments detailed in (f), (g) and (h) above.

3 Background

- 3.1 At its meeting on 8 November 2010, Council gave initial consideration to the budget prospects for the General Fund for 2011/12 and future years. As a result an overall savings requirement was set for net expenditure. The expectation was that service reviews would contribute significantly to achievement of these targets and the position on any service reviews within this portfolio are shown in paragraph 6.3.
- 3.2 The overall Budget Strategy Report (BSR) to Strategy & Resources Scrutiny Committee on 17 January 2011 will include a review of all the factors relating to the overall financial strategy that were included in the Medium Term Strategy (MTS).
- 3.3 For 2011/12 provision was made for a Priority Policy Fund (PPF) of £500,000 to provide funding for developments that can be demonstrated to make a significant contribution to the Medium Term Objectives, as set out in the Annual Statement so this report considers any items to be funded from PPF.
- 3.4 The report to Strategy & Resources Scrutiny Committee is expected to include details of the Government's Final Settlement for 2011/12 and the impact for concessionary fares and New Homes Bonus. The announcements are likely to be made shortly after the conclusion of the consultation periods, which end on 10 January 2011 and 24 December 2010, respectively.
- 3.5 Capital bids will be prioritised by the Executive at its meeting on 20 January 2011. Items in the existing Capital Plan and Hold List will also be reviewed to identify any which are no longer required, or where the current indicated timing for spending is no longer accurate. The Capital Plan can then be revised to take account of any changes required.
- 3.6 Further work is required on detailed budgets due to the corporate and departmental restructuring, so delegation to the Director of Resources will be sought from Council for authority to finalise changes relating to this and the reallocation of support service and central costs, in accordance with the CIPFA Best Value Accounting Code of Practice and the Service Reporting Code of Practice for Local Authorities (SeRCOP) which applies from 1 April 2011 i.e. for 2011/12 budgets.

4 Revised Budget 2010/11

4.1 The following table sets out the proposed revised revenue budget for this portfolio in comparison with the September 2010 budget.

Table 1: Revised Budget 2010/11

Total Net Budget	2010/11 Budget Sept 2010 £	2010/11 Revised Budget Jan 2011 £	Variation Increase/ (Decrease) £
Environmental and Waste Services Portfolio	7,193,370	7,066,040	(127,330)
Variation represented by:			
Technical Adjustments			
- To balance administration recharge budgets following salary budget adjustments			9,820
- Virements between this portfolio and Community Development & Health and Housing portfolios			(10,430)
- Adjustment to balance recharge budgets within the portfolio.			10,560
- Minor adjustments			120
Total (Savings) / Bids (as per Appendix A)			(137,400)
Total Variance			(127,330)

4.2 On 17 February 2011, Council will consider for approval the revised budget proposals for this portfolio. The table above demonstrates a reduction in the use of reserves of £127,330 compared to the position at September 2010. See Appendix A for further details of amended budget proposals/changes.

5 Review of Charges

5.1 Proposals for the review of charges for this portfolio are presented at Appendix B. The effects of any proposed changes have been included in the base budget projections.

6 Budget 2011/12

- 6.1 A summary of the proposed budget for 2011/12 for this portfolio is shown in Table 2. This includes the effects of the proposed savings and unavoidable bids together with the impact of the proposed new charges.
- 6.2 The proposed savings and unavoidable bids, identified during the budget process to date, are detailed in Appendices C and D.

Service Reviews

- 6.3 In this portfolio a Service Review has been undertaken for Streetscene and the review for Waste Services is in progress. The anticipated net savings for both are shown in Table 2 and detailed in Appendix C.

7 Overall Revenue Budget Position

- 7.1 The approved budget proposals for this portfolio will be submitted to the meeting of Strategy & Resources Scrutiny Committee on 17 January 2011 and for consideration by the Executive at its meeting on 20 January 2011.
- 7.2 An overall summary of the budget proposals, as set out in this report, is shown below.

Table 2: Overall Budget Proposals

Savings and Bids	2011/12 Budget £	2012/13 Forecast £
Savings:		
Service Reviews	(110,000)	(260,000)
Other	(247,700)	(113,400)
Total	(357,700)	(373,400)
Bids:		
Unavoidable	85,700	25,500
Other	0	0
Total	85,700	25,500
Net savings/bids (see Appendix C)	(272,000)	(347,900)
Priority Policy Fund (PPF) Bids	114,000	114,000

8 Capital - 2010/11 Revised Budget, Capital Bids and 2011/12 Proposed Budget

- 8.1 Appendix G shows the latest position against the 2010/11 Capital Plan at September 2010 for schemes and programmes within the Environmental and Waste Services Portfolio, with variances explained in detail in the accompanying notes. A variance of (£81,000) is anticipated of which (£75,000) is due to slippage. The remaining variance of (£6,000) relates to forecast net underspends on individual capital schemes and programmes.
- 8.2 Appendix H details the schemes which have been identified as bids for the Capital Plan.
- 8.3 Section 13 of the Medium Term Strategy, approved in November 2010, highlighted the need to review current Hold List items. There are currently no items on the Hold List for this portfolio.
- 8.4 Appendix J shows the Capital Plan for all the schemes and programmes within this committee's portfolio (including any approvals since the MTS was published in November 2010, but before any changes arising in paragraphs 8.1, 8.2 and 8.3 above).

9 Public Consultation

- 9.1 For a number of years the Council's budget process has included consultation with the citizens of Cambridge to find out which services were most important to residents and what they thought spending and savings priorities should be for the coming budget year.
- 9.2 We have used a mixture of surveys and workshops to build up trend data on the views of residents about spending and saving priorities and we have found that views have been quite consistent over time.
- 9.3 This year we included a survey within the autumn edition of "Cambridge Matters" which asked residents to prioritise the Council's services in terms of their relative importance. A total of 449 households responded to the questionnaire. Of these, 36 responses were received through the council's website where the survey was also made available.
- 9.4 In broad terms the results reflect previous surveys - respondents placed greatest importance on our core services: collecting rubbish, recycling, cleaning the streets and maintaining our parks and open spaces. They also placed high importance on working with the police to tackle crime and anti-social behaviour. Respondents placed least importance on managing ticketed events and free events. Respondents were split over some services, for example:
- 17% said CCTV was of high importance and 35% said CCTV was less important.
 - 28% said 'Planning for new housing, including affordable housing and designing attractive new neighbourhoods' was of high importance whilst 19% said it was less important.
 - 28% said 'Providing and maintaining sports and leisure services such as swimming pools' was of high importance whilst 16% said it was less important.

9.5 More detailed findings of the survey can be found on the Council's website at: <http://www.cambridge.gov.uk/ccm/content/council-and-democracy/cambridge-matters-magazine.en>

10 Options / Implications

10.1 In relation to bids, the decisions made may have a number of implications. A decision not to approve a revenue bid will impact on managers' ability to deliver the service or scheme in question and could have staffing, equal opportunities, environmental and/or community safety implications. A decision not to approve a capital or external bid will impact on managers' ability to deliver the developments desired in the service areas.

11 Background papers

These background papers were used in the preparation of this report:
Budget Papers 2011/12

12 Appendices

In this Report:

- Portfolio Plan 2011/12 # (will be reported in the next committee cycle)
- Appendix A – 2010/11 Revised Budget Items
- Appendix B – Review of Charges (2011/12)
- Appendix C – Savings and Bids (2011/12 to 2014/15)
- Appendix D * – Bids to Existing or External Revenue Funding
- Appendix E – Priority Policy Fund (PPF) Bids (2011/12 to 2014/15)
- Appendix F \$ – Revenue Budget 2010/11 to 2012/13
- Appendix G – Capital Budget 2010/11
- Appendix H – Capital Bids (2010/11 to 2014/15)
- Appendix I * – Hold List
- Appendix J – Revised Capital Plan
- Appendix K * – Project Appraisals:

= To follow

\$ = Subject to further work required on detailed budgets

* = Not applicable for this portfolio

13 Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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2010/11 GF Revised Budget Items

- Bids and Savings

2010/11	Anticipated
Revised Budget	Ongoing Effect
£	£
	Contact

Detail / Justification

Environment Scrutiny Committee

Environment - Environmental & Waste Services Portfolio

Revised Budget

RB2564	Additional income due to Air Quality Monitoring Contract for DEFRA [Environmental & Waste Services Plan]	(1,100)	Yes	(1,500)	Jo Dicks
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RB2565	Increased financial contribution from Cambridgeshire County Council for Air Quality Monitoring Service and Maintenance. [Environmental & Waste Services Plan]	(5,900)	No	0	Jo Dicks
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RB2567	Materials Recycling Facility Gate Fee for kerbside commingled recycling scheme [Environmental & Waste Services Plan]	(89,000)	Yes	(49,300)	Jen Robertson
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Ref.	Item Description	Detail / Justification	2010/11	Ongoing	Anticipated	Contact
			Revised Budget £	Effect	2011/12 Effect £	
RB2568	Cease subscriptions to online legal and technical advice services [Environmental & Waste Services Plan]	The service currently subscribes to Local Law and Barbour Index. Officers are currently making limited use of these services. Similar information can be obtained from legislation on-line and legal services. It is therefore proposed to cease subscribing to both these services. (see also S2574)	(6,900)	Yes	(6,900)	Yvonne O'Donnell
RB2611	Savings in Public Realm Enforcement [Environmental & Waste Services Plan]	A saving of £5,000 can be achieved due to a reduction in expenditure on vehicle, stationary and uniform expenditure.	(5,000)	No	0	Yvonne Mackender
RB2642	Domestic Waste Review [Environmental & Waste Services Plan]	Review of budgets within the Domestic waste cost centre including the rationalisation of vehicle usage has resulted in current year savings of £30,000. (see also S2643)	(30,000)	Yes	(45,000)	Michael Parsons
RB2672	Income deficit from access charging at Drummer Street Public Conveniences [Environmental & Waste Services Plan]	As part of the 2008/09 Savings Review it was proposed to make a charge for the use of Drummer St toilets. Takings are down due to the start date and lower than predicted usage. A shortfall of £20,500 in 2010/11 is predicted. (see also UR2670)	20,500	Yes	14,300	Toni Ainley
RB2693	Control of dogs - Out of hours stray dogs service [Environmental & Waste Services Plan]	In 2010/11 the police withdrew their service to operate the Councils out of hours dog collection service. A bid was submitted through the budget process to ensure that there was the budget to operate this statutory service. However, the service was agreed with a private contractor and is substantially less than the budget provision. (see also S2694)	(20,000)	Yes	(20,000)	Yvonne O'Donnell
Total of Envnt - E&WS Revised Budget :			(137,400)		(108,400)	

2010/11 Revised Budget £	Ongoing Effect	Anticipated 2011/12 Effect £	Contact
(137,400)		(108,400)	

Detail / Justification

Overall Total of Revised Budget :

**Environmental and Waste Services Portfolio / Environment Scrutiny Committee
Review of Charges**

Charge Type and Description	Charges 2010/11	Charges 2011/12	% Increase
Services:			
Rodent control - Businesses - per hour (1 hour min. charge)*	£82.50	£85.50	3.6%
Fleas and Other - Cash*	£82.50	£85.50	3.6%
- Invoice*	£82.50	£85.50	3.6%
- Businesses - per hour (1 hour min charge)*	£82.50	£85.50	3.6%
Mice Treatment*	£31.20	£32.30	3.5%
House / Car Alarms (fee includes administration costs)	Actual Cost	Actual Cost	0.0%
Lecture Fees - per hour	£66.00	£67.00	1.5%
Recycling Kitchen Caddy Sacks (in packs of 50) *	£2.13	£2.13	0.0%
* These charges are shown net of VAT			
Licences:			
Contaminated Land (per Enquiry/Polygon)	£131.00	£136.00	3.8%
Dog Breeding Establishment	£205.00	£213.00	3.9%
Animal Boarding Establishment	£205.00	£213.00	3.9%
Pet Shop	£205.00	£213.00	3.9%
Dangerous Wild Animals	£233.00	£242.00	3.9%
Sex Shop Licences	£4,549.00	£4,717.00	3.7%
Sex Shop Licence Renewal (Provisional)	£699.00	£725.00	3.7%
Riding Establishment Licence	N/A	£300.00	NEW
Change a Riding Establishment	N/A	£75.00	NEW
Zoo Licence	N/A	£400.00	NEW
Change to Zoo Licence	N/A	£75.00	NEW
Renew a Zoo Licence	N/A	£100.00	NEW
Dogs			
Statutory Fee for all stray dogs**	£25.00	£25.00	0.0%
Transportation cost of stray dog to kennel	£50.00	£52.00	4.0%
Kennels registration and vet checking fee	£45.00	£47.00	4.4%
Daily kennel charges	£11.00	£11.50	4.5%
Collection fee for stray dogs out of normal office hours	£45.00	£47.00	4.4%
Taxi Licences			
Drivers			
Application fee for new applicants	£40.00	£40.00	0.0%
Criminal Records Bureau Check **	£36.00	£36.00	0.0%
Knowledge Test	£30.00	£30.00	0.0%
Medical	From £40	From £40	0.0%
Licence Fee	£50.00	£50.00	0.0%
Renewal Fee	£50.00	£50.00	0.0%
Replacement Badges *	£8.51	£8.51	0.0%
DVLA Data Check **	£8.00	£8.00	0.0%
* These charges are shown net of VAT			
Vehicles			
Mechanical Fitness Test (Twice Yearly)	£51.00	£51.00	0.0%
Hackney Carriage Licence	£225.00	£195.00	(13.3%)
Private Hire Licence	£195.00	£195.00	0.0%
Plate Deposit	£50.00	£50.00	0.0%
Replacement Plate *	£8.51	£8.51	0.0%
Re-test	£51.00	£51.00	0.0%
Return Test	£19.00	£19.00	0.0%
Change of Ownership	£50.00	£50.00	0.0%
Crest - self adhesive *	£5.28	£5.28	0.0%
Crest - magnetic *	£7.23	£7.23	0.0%
* These charges are shown net of VAT			

Charge Type and Description	Charges 2010/11	Charges 2011/12	% Increase
Taxi Licences			
Operators Licence			
Standing Charge	£75.00	£75.00	0.0%
Each Vehicle - (up to 100 Vehicles, excluding standing charge, max £1,200)	£20.00	£20.00	0.0%
Each Vehicle - (over 100 Vehicles, excluding standing charge, max £2,250)	£15.00	£15.00	0.0%
Transponders			
Annual permit	£20.00	£20.00	0.0%
Deposit **	£80.00	£80.00	0.0%
Replacement **	£80.00	£80.00	0.0%
** Externally set fees and charges			
Waste and Recycling			
Wheelie bins			
New black domestic 240ltr bin	£50.00	£50.00	0.0%
New black domestic 140ltr bin	£25.00	£25.00	0.0%
Recondition black 240ltr bin (when available)	£25.00	£25.00	0.0%
Green and Blue 240ltr & 140ltr bins	free	free	0.0%
Charged Domestic extra collection 240ltr	£20.00	£20.00	0.0%
Bulky domestic collections			
13 cubic metres domestic waste skip	£150.00	£150.00	0.0%
Bulky Domestic collections			
One item (Four bin bags or bundles = one item)	£20.00	£20.00	0.0%
Two or three items	£26.00	£26.00	0.0%
Four - six items	£30.00	£30.00	0.0%
Seven - 10 items	£40.00	£40.00	0.0%
10 items plus	By quote	By quote	0.0%
Hazardous domestic collections			
Domestic fridges and freezers (not from businesses),	£20.00	£20.00	0.0%
Microwave	£20.00	£20.00	0.0%
TV and computer Monitors	£20.00	£20.00	0.0%
Car batteries	£20.00	£20.00	0.0%

2011/12 GF

- Bids and savings

2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
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Detail / Justification

Environment Scrutiny Committee

Environment - Environmental & Waste Services Portfolio

Savings

Environmental & Waste Services Plan

S2569	Additional income due to Air Quality Monitoring Contract for DEFRA	The Scientific Team were successful in winning a new 4-year contract to maintain a local site installation to monitor Benzene levels in the atmosphere as part of the national passive air-quality network. (see also RB2564)	(1,500)	(1,500)	(400)	Jo Dicks	Nil
S2572	Materials Recycling Facility Gate Fee for kerbside commingled recycling scheme	Gate Fee for Blue Bin Recycling taken to the Materials Recycling Facility (MRF) was budgeted on the basis of the market value of the material. The Fee value is reviewed at six monthly intervals and therefore varies. Due to the high value of the material at the last two reviews the gate fee has provided an income to the Council and officers predict that the gate fee will continue to be favourable during 2011/12. (see also RB2567)	(49,300)	0	0	Jen Robertson	+L

S2574	Cease subscriptions to online legal and technical advice services	The service currently subscribes to Local Law and Barbour Index. Officers are currently making limited use of these services. Similar information can be obtained from legislation on-line and legal services. It is therefore proposed to cease subscribing to both these services. (see also RB2568)	(6,900)	(6,900)	(6,900)	Yvonne O'Donnell	Nil
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Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
S2643	Domestic Waste Review	Further to the budget review of the Domestic waste service completed in 2009/10 plus continued review in 2010/11 after a further rationalization of staff and vehicle usage. This has enabled the service to predict ongoing savings of £45,000. (see also RB2642)	(45,000)	(45,000)	(45,000)	(45,000)	Michael Parsons	Nil
S2644	Trade Waste - reduction in landfill costs	Savings are a result of a reduction in the usage of sub contractors and tonnage going to landfill. Re-profiling of trade waste and chargeable household waste collection rounds has led to an increase in Chargeable Household waste tonnage which currently does not incur landfill charges.	(20,000)	(20,000)	(20,000)	(20,000)	Michael Parsons	+L
S2671	End/Renegotiate the payment for a third daily clean at Drummer Street Public Conveniences	Current usage figures, since the introduction of charging for the Drummer St toilets, suggest that the third daily clean is not required every day offering a saving of £10,000.	(10,000)	(10,000)	(10,000)	(10,000)	Toni Ainley	Nil
S2685	Review of Waste R & R fund	A review of the waste R & R fund has identified a one-off saving of £85,000. The potential for future years' savings will be considered as part of a scheduled service review.	(85,000)	0	0	0	Michael Parsons	Nil
S2689	Streetscene Service Review - savings in employee costs, reduction of agency and materials budgets.	Following a service review of Streetscene savings have been identified from reduction in employee costs, agency and material budgets amounting to £110,000. This is part of the savings previously identified as a target saving by the Executive Councillor.	(110,000)	(110,000)	(110,000)	(110,000)	Toni Ainley	Nil
S2694	Control of dogs - Out of hours stray dogs service	In 2010/11 the police withdrew their service to operate the Councils out of hours dog collection service. A bid was submitted through the budget process to ensure that there was the budget to operate this statutory service. However, the service was agreed with a private contractor and is substantially less than the budget provision. (see also RB2693)	(20,000)	(20,000)	(20,000)	(20,000)	Yvonne O'Donnell	Nil

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
S2721	Waste Services - Round Routing review	The Council is purchasing software to ensure that waste collection routes are run as efficiently as possible, allowing for daily updates in road access and allocation of prior day's collection shortfalls due to inaccessibility. This budget proposal includes all relevant waste service operational costs including vehicle replacement & maintenance.	0	(150,000)	(150,000)	(150,000)	Michael Parsons	+L
S2729	Ranger service - operational savings	The Ranger service are offering a reduction in the materials budget and proposed increases in income.	(10,000)	(10,000)	(10,000)	(10,000)	Toni Ainley	Nil
Total of Envt - E&WS Savings :			(357,700)	(373,400)	(373,400)	(372,300)		
Cumulative Sub-Total of Envt - E&WS Cttee Base :			(357,700)	(373,400)	(373,400)	(372,300)		
Unavoidable Revenue Bids								
Environmental & Waste Services Plan								
UR2561	Reduced income for air pollution control permits	The Department for Environment, Food and Rural Affairs (DEFRA) has consulted on the statutory fee structure which indicates a nil increase in fees. One major process has been upgraded which will reduce its fees in future years. Another has reduced through put and it now falls outside regulation whilst another is suspended due to a long term remediation project and refit. Therefore a net reduction in income is predicted.	1,200	1,200	1,200	1,200	Selwyn Anderson	+L
UR2562	To meet the cost of processing and disposal of non-recyclable material from the Materials Recycling Facility (MRF)	Part of the recycling process is the separation of any material not suitable for recycling. It is necessary to send this to landfill or for further processing. This bid is required to cover the cost of the disposal of this reject material from the Materials Recycling Facility.	10,000	10,000	10,000	10,000	Jen Robertson	+M
UR2645	Loss of university contract for trade waste collections	Loss of return to trade waste if the current University contract for waste collection which we have submitted	60,200	0	0	0	Michael Parsons	+L

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
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a tender bid for is not awarded to Cambridge City Council. New contract start date has been postponed. A service review is scheduled for this service.

UR2670	Income deficit from access charging at Drummer Street Public Conveniences	The takings of the Drummer Street toilets are £14,300 lower than predicted when charging was introduced. (see also RB2672)	14,300	14,300	14,300	14,300	Toni Ainley	+L
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Total of Envt - E&WS Unavoidable Revenue Bids :

85,700 25,500 25,500 25,500

Cumulative Sub-Total of Envt - E&WS Cttee Base :

(272,000) (347,900) (347,900) (346,800)

Net Total of Envt - E&WS Cttee Base :

(272,000) (347,900) (347,900) (346,800)

Net Position :

(272,000) (347,900) (347,900) (346,800)

2011/12 GF Priority Policy Fund (PPF) Bids

- Revenue Bids

2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority	Climate Change Effect
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Detail / Justification

Environment Scrutiny Committee

Environment - Environmental & Waste Services Portfolio

PPF Bids

PPF2682	Additional R & R fund contribution for Public Conveniences [Environmental & Waste Services Plan]	In 2001 a capital funded programme was agreed to modernise public toilets. To date, 14 public conveniences have been modernised as part of this initiative at a total cost of £2.3m. The present R & R funding is £25k per annum. This was considered insufficient and in 2008-09 a bid of £25k was agreed for 3 years increasing funding to £50k per annum. A full review of R & R funding requirement is to be undertaken in 2011-12.	25,000	25,000	25,000	25,000	Toni Ainley	+L
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PPF2711	An additional Public Realm Enforcement Officer to tackle environmental crime outside normal office hours, including weekends, evenings and Bank Holidays. [Environmental & Waste Services Plan]	Over the past two years the remit of the Public Realm Enforcement Team has expanded to include byelaw offences on Council owned green, open spaces and the monitoring the behaviour of punt touts. Much of this work is carried out outside normal office hours, i.e. at weekends and evenings including bank holidays. The out of hours officer would enable the team (currently two full time officers plus a manager) to maintain a higher profile when tackling environmental crime both inside and outside normal office hours and to provide cover seven days a week. Effective enforcement will prevent environmental crime, therefore reducing clean up costs and the amount of waste going into landfill. Additional income from fixed penalty notices could be used to further improve local environmental quality.	32,000	32,000	32,000	32,000	Yvonne Mackender	Nil
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PPF2713	32,000	32,000	32,000	32,000	Althea Mejias		Nil
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The changing needs of the City indicate a need for change in the Ranger Service. The City has a thriving economy seven days a week yet with current resources there is limited cover on Saturdays and no cover on a Sunday. This proposed bid for an out of hours City Ranger would provide cover at weekends, evenings and Bank Holidays without reducing the capacity of the service inside normal working hours. This post would cover activities across the whole of the City including our open spaces.

An additional City Ranger to provide cover for the City Rangers outside of normal office hours, including weekends, evenings and Bank Holidays.
[Environmental & Waste Services Plan]

PPF2714	25,000	25,000	25,000	25,000	Toni Ainley		Nil
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A bid to continue a fixed term Ranger post of which the funding ends in March 2011. Failure to secure the funding would mean the loss of a Ranger post.

Ranger Service - funding is required to maintain the Ranger Service at the current level
[Environmental & Waste Services Plan]

Total of Envnt - E&WS PPF Bids : 114,000 114,000 114,000 114,000

Overall Total of PPF Bids : 114,000 114,000 114,000 114,000

Environmental and Waste Services Portfolio / Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11							Comments
			Original Budget	Current Budget	Spend to end September 2010	Anticipated Spend October 2010 to March 2011	Anticipated Variance	Rephase Spend	Forecast Over / (Under) spend	
			£000	£000	£000	£000	£000	£000	£000	
PR016	Public Conveniences	B Kerry	38	147	109	38	0	0	0	Further anticipated spend of £38k largely due to outstanding payments for coin boxes at Drummer Street and final payments due for the Romsey Recreation toilets scheme.
SC289	Storage receptacles for residents with white sack refuse	J Robertson	6	6	0	0	(6)	0	(6)	This budget is no longer required
SC423	Recycling Bins for Flats	J Robertson	115	156	3	78	(75)	75	0	Project appraisal approved by ESC on 23/6/09. Further spend is anticipated to the value of approx £78K. Request rephasing to 2011/12 to complete rollout of recycling to flats.
Total for Environmental and Waste Services Portfolio			159	309	112	116	(81)	75	(6)	

2011/12 GF Capital Bids - Unavoidable and Other Bids

Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
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Environment Scrutiny Committee

Environment - Environmental & Waste Services Portfolio

Capital Bids

For inclusion in Capital Plan

C2681	Additional Investment in the Capital Toilet Improvement Programme [Environmental & Waste Services Plan]	As part of the toilet improvement programme Silver Street toilets have been identified as below standard and in need of major capital investment as highlighted in the Medium Term Strategy published in September 2010.	0	350,000	150,000	0	0	Toni Ainley	
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Climate Change Rating : +M

Requirement for new funding (included above) :

0	350,000	150,000	0	0
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Total of Env't - E&WS Bids For inclusion in Capital Plan :

0	350,000	150,000	0	0
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Requirement for new funding (included in the total above)

0	350,000	150,000	0	0
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Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
	Total of Envt - E&WS Capital Bids :		0	350,000	150,000	0	0		
		<i>Requirement for new funding (included in the total above)</i>	0	350,000	150,000	0	0		
	Overall Total of Capital Bids :		0	350,000	150,000	0	0		
		<i>Requirement for new funding (included in the total above)</i>	0	350,000	150,000	0	0		

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Environmental and Waste Services Portfolio / Environment Scrutiny Committee

Appendix J

Capital-GF Projects											
Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend This Year to Date (£000's)	Comments
SC289 - 39091	Storage receptacles for residents with white sack refuse	J Robertson	12	0	6	0	0	0	0	0	Approved at Scrutiny 10.1.06 £11.5k funded from Other Sources
SC423 - 39121	Recycling Bins for Flats	J Robertson	185	29	156	0	0	0	0	3	Approved Council 26.2.09, £185k from UOR.
SC466 - 39136	Air Monitoring Equipment	J Dicks	120	0	0	120	0	0	0	0	Approved MTS Nov 2010 £120k funded £99 R&R and £21 DEFRA Grant
	Capital-GF Projects		317	29	162	120	0	0	0	3	
Capital-Programmes											
Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend This Year to Date (£000's)	Comments
PR016 - 39024	Public Conveniences	B Kerry		2,151	147	0	0	0	0	109	Since approved at Council 2008 - Addl £6k for Rainwater Harvesting funded from reserves & £110.9k for addl expenditure on Chesterton Road WCs funded from £69.4k Reserves, £40k Reserves & £1.5k Other. Also Romsey Rec £150k funded from S106.
	Capital-Programmes			2,151	147	0	0	0	0	109	
TOTAL CAPITAL PLAN			317	2,180	309	120	0	0	0	112	



Cambridge City Council

To: Executive Councillor for Climate Change & Growth:
Councillor Clare Blair

Report by: Chief Executive, Director of Environment, Director of
Resources

Relevant Scrutiny Committee: Environment

11 January 2011

Environment - Climate Change & Growth Portfolio

- **Portfolio Plan for 2011/12**
- **Revenue and Capital Budgets 2010/11 (Revised)**
- **2011/12 (Budgets) and 2012/13 (Forecast)**

Key Decision

1 Executive summary

Portfolio Plans

- 1.1 In August 2010 Strategic Leadership Team and the Executive Councillors reviewed the Council's service planning process to reflect the Council's new organisational structure, the reshaping of the political executive and the new vision statement. It was agreed that service plans based on service areas would be replaced by seven annual Portfolio Plans, from 2011/12.
- 1.2 The Portfolio Plan for Climate Change & Growth Portfolio will be reported to the next (March) committee cycle. The Plan will identify the strategic objectives for the portfolio over the financial year 2011/12 and beyond. Beneath each of the objectives are detailed the particular outcomes that will be achieved in 2011/12. Finally the plans include performance measures that will provide evidence to Members and the public that the outcomes have been achieved.
- 1.3 This information will enable the Executive Councillor and the services contributing to the delivery of the plan to be clear about the priorities for the portfolio and will assist in decisions about where resources should be focussed within the portfolio as part of the budget-setting process.

Revenue and Capital Budgets

- 1.4 The following report sets out the overall base revenue and capital budget position for the Climate Change & Growth Portfolio. The report compares the proposed revised budget to the budget as at September 2010 and details the budget proposals for 2011/12 and 2012/13.

2 Recommendations

The Executive Councillor is recommended to:

Review of Charges:

- a) Approve the proposed charges for Climate Change & Growth services and facilities, as shown in Appendix B to this report.

Revenue Budgets:

- b) Approve, with any amendments, the current year funding requests and savings, (shown in Appendix A) and the resulting revised revenue budgets for 2010/11 (shown in Table 1) for submission to the Executive.
- c) Agree proposals for revenue savings and unavoidable bids, as set out in Appendix C, which have been incorporated into the budgets presented for this portfolio.
- d) Agree proposals for revenue bids funded from existing or external funding, as set out in Appendix D, which are incorporated into the budgets presented for this portfolio.
- e) Approve the budget for 2011/12 as shown in Table 2, for submission to the Executive.
- f) Approve the transfer of the Sustainable City grants budget from 2011/12 onwards from the Environment to the Customer and Community Services department (see report elsewhere on this agenda).
- g) Approve the transfer of the funding for the Cambridgeshire and Peterborough Biodiversity Partnership and the Cambridgeshire Travel for Work Partnership from 2011/12 onwards from the Environment to the Chief Executives department (see report elsewhere on this agenda).

Capital:

- h) Seek approval from the Executive to carry forward resources from 2010/11, as detailed in Appendix G, to fund rephased capital spending.
- i) Approve capital bids, as identified in Appendix H, for submission to the Executive for inclusion in the Capital Plan or addition to the Hold List, as indicated.
- j) Confirm that there are no items covered by this portfolio to add to the Council's Hold List, for submission to the Executive, as shown in Appendix I.
- k) Approve the revised Capital Plan for 2010/11, as detailed in Appendix J, to be updated for any amendments detailed in (h), (i) and (j) above.
- l) Approve the following project appraisals as detailed in Appendix K, funded from existing capital programmes and/or additional external funding as identified in the following appraisals:
 - K (1) Tins Path cycleway improvements
 - K (2) Essential Repairs to Grafton West Multi-Storey Car Park Boundary Wall

3 Background

- 3.1 At its meeting on 8 November 2010, Council gave initial consideration to the budget prospects for the General Fund for 2011/12 and future years. As a result an overall savings requirement was set for net expenditure. The expectation was that service reviews would contribute significantly to achievement of these targets and the position on any service reviews within this portfolio are shown in paragraph 6.3.
- 3.2 The overall Budget-Setting Report (BSR) to Strategy & Resources Scrutiny Committee on 17 January 2011 will include a review of all the factors relating to the overall financial strategy that were included in the Medium Term Strategy (MTS).
- 3.3 For 2011/12 provision was made for a Priority Policy Fund (PPF) of £500,000 to provide funding for developments that can be demonstrated to make a significant contribution to the Medium Term Objectives, as set out in the Annual Statement so this report considers any items to be funded from PPF.
- 3.4 The report to Strategy & Resources Scrutiny Committee is expected to include details of the Government's Final Settlement for 2011/12 and the impact for Concessionary Fares and New Homes Bonus. The announcements are likely to be made shortly after the conclusion of the consultation periods, which end on 10 January 2011 and 24 December 2010, respectively.
- 3.5 Capital bids will be prioritised by the Executive at its meeting on 20 January 2011. Items in the existing Capital Plan and Hold List will also be reviewed to identify any which are no longer required, or where the current indicated timing for spending is no longer accurate. The Capital Plan can then be revised to take account of any changes required.
- 3.6 Further work is required on detailed budgets due to the corporate and departmental restructuring, so delegation to the Director of Resources will be sought from Council for authority to finalise changes relating to this and the reallocation of support service and central costs, in accordance with the CIPFA Best Value Accounting Code of Practice and the Service Reporting Code of Practice for Local Authorities (SeRCOP) which applies from 1 April 2011 i.e. for 2011/12 budgets.

4 Revised Budget 2010/11

4.1 The following table sets out the proposed revised revenue budget for this portfolio in comparison with the September 2010 budget.

Table 1: Revised Budget 2010/11

Total Net Budget	2010/11 Budget Sept 2010 £	2010/11 Revised Budget Jan 2011 £	Variation Increase/ (Decrease) £
Climate Change & Growth Portfolio	5,382,040	4,922,720	(459,320)
Variation represented by:			
Technical Adjustments - To clear minor balances on externally funded cost centres, following changes to revised salaries estimates			5,430
Total (Savings) / Bids (as per Appendix A)			(464,750)
Total Variance			(459,320)

4.2 On 17 February 2011, Council will consider for approval the revised budget proposals for this portfolio. The table above demonstrates a reduction in the use of reserves of £459,320 compared to the position at September 2010. See Appendix A for further details of amended budget proposals/changes.

5 Review of Charges

- 5.1 Proposals for the review of charges for this portfolio are presented at Appendix B. The effects of any proposed changes have been included in the base budget projections.

6 Budget 2011/12

- 6.1 A summary of the proposed budget for 2011/12 for this portfolio is shown in Table 2. This includes the effects of the proposed savings and unavoidable bids together with the impact of the proposed new charges.

- 6.2 The proposed savings, unavoidable bids and bids to existing or external revenue funding, identified during the budget process to date, are detailed in Appendices C and D.

Service Reviews

- 6.3 Service Reviews in this portfolio have been undertaken for Parking Services and Strategy & Partnerships (Sustainable City) and the anticipated net savings are shown in Table 2 and detailed in Appendix C.

- 6.4 Further reviews are being undertaken for Streets and Open Spaces and the Planning service (including a review of growth and/or fixed-term funded posts). A verbal update on these reviews will be given at the meeting.

6.5 Climate Change Fund (CCF)

- 6.5.1 A Climate Change Fund with an initial investment of £250,000 was agreed at Council on 21 February 2008 to be used to provide funding for schemes or activities that would contribute to the achievement of the Council's climate change and carbon reduction Medium Term Objective. An additional contribution of £250,000 was agreed at Council on 8 November 2010. A table detailing both approved and proposed bids to the Fund is included in Appendix L.

6.6 Local Authority Parking Enforcement (LAPE)

- 6.6.1 The management of the LAPE function transferred to Cambridgeshire County Council with effect from 1 April 2010. A table detailing both approved and proposed bids, that look to utilise the remaining LAPE surplus, is included in Appendix L.

6.7 Concessionary Fares

- 6.7.1 Since the introduction of the national Concessionary Fares scheme in England in April 2008, the City Council has faced significant shortfalls in funding.

- 6.7.2 With the support of the Local Government Association (LGA), the City Council, together with other authorities similarly affected, lobbied central government for adequate funding and in 2010/11 received additional funding through a special grant of £1.31m. Even with this additional grant, the City Council estimates a funding shortfall of approximately £600,000 in the year.

- 6.7.3 Despite the Operators' Reimbursement Rate for 2010/11 being set at a new lower rate of 63.9% (with an 'additional costs' allowance of 12p), latest projections

anticipate a further increased cost to the City Council and this is reflected by a revised budget bid of £60,000.

6.7.4 In relation to longer-term administration and funding arrangements, the Government made the decision to transfer the scheme to County and Unitary authorities from April 2011. Under the provisions of Statutory Order SI 2010 No 1179, made on the 31 March 2010, administration of the City element of the scheme will transfer to Cambridgeshire County Council with effect from 1 April 2011. The provisional Local Government Finance settlement for 2011/12 was announced on 13 December 2010. As anticipated, it included an adjustment to take account of the transfer of concessionary fares to the County Council. However, the adjustment proposed exceeds the Council's own estimate of total Government funding currently provided for the Concessionary Fares scheme by approximately £894,000. This issue is being urgently pursued with Government. Other local authorities appear to be in a similar position and the matter is also being taken up with the Local Government Association. The full implications of the transfer of funding will be considered as part of the Budget-Setting Report (BSR).

6.8 Since last year's budget report there have been further significant changes affecting external funding sources for this portfolio. These include:

- Housing and Planning Delivery Grant for 2010/11 withdrawn;
- Joint Planning Budget and Housing Growth Fund withdrawn;
- Cambridgeshire Horizons is due to be wound down from March 2011, with a six-month transition period

6.9 Housing and Planning Delivery Grant

6.9.1 The 3-year Housing and Planning Delivery Grant (HPDG) programme was intended to speed up plan-making and housing delivery. Government has now withdrawn the grant and no grant will be paid in 2010/11 (which was to have been the last year of the programme). Any unspent balance from 2009/10 can be spent on either Capital or Revenue expenditure.

6.9.2 The approved City Council budget for 2010/11 includes a figure of £777,720 for planned HPDG capital and revenue expenditure. All planned capital expenditure can be met from grant allocations made in the first 2 years of the programme, which have been carried forward. A sum of £340,570 HPDG revenue has similarly been carried forward into 2010/11 sufficient to meet much, but not all of the planned revenue expenditure. As a result, a revenue bid of £146,100 has been included in Appendix A, which is anticipated will meet the shortfall in funding. This shortfall has been offset in the current year by a predicted over achievement of planning application fee income of £320,000.

6.9.3 Tables detailing Housing and Planning Delivery Grant revenue and capital funding are shown in Appendix L.

6.9.4 As part of the 2010 MTS, a provision was made to extend by 12 months, the growth-related fixed-term posts that had been funded by those funding streams described in 6.8.

6.9.5 The funding for this commitment will be provided through an assumption that 50% (£436,950) will be met from external income sources, such as the New Homes Bonus scheme, with the remainder being met initially from use of reserves.

6.10 There are also a number of areas of uncertainty regarding national funding and legislative changes, including:

- New Homes Bonus;
- The government is consulting on allowing local authorities to set planning application fees locally to more accurately reflect the costs of development management;
- Announcements about the Community Infrastructure Levy indicate that the system will proceed, albeit in a modified form;
- A Greater Cambridge-Greater Peterborough Local Enterprise Partnership is due to be set up by September 2011 but it remains to be seen what functions it will cover and how far it might take on roles previously played by Cambridgeshire Horizons;
- Major changes to the planning system are a key element of the Localism Bill. This may include a role for neighbourhoods to produce their own plans and to deal with smaller scale development control proposals.

6.10.1 Due to the significant implications to the authority, the impact of these issues will be considered as part of the Budget-Setting Report (BSR).

7 Overall Revenue Budget Position

7.1 The approved budget proposals for this portfolio will be submitted to the meeting of Strategy & Resources Scrutiny Committee on 17 January 2011 and for consideration by the Executive at its meeting on 20 January 2011.

7.2 An overall summary of the budget proposals, as set out in this report, is shown below.

Table 2: Overall Budget Proposals

Savings and Bids	2011/12 Budget £	2012/13 Forecast £
Savings:		
Service Reviews	(514,000)	(514,000)
Other	(105,160)	(122,360)
Total	(619,160)	(636,360)
Bids:		
Unavoidable	6,000	6,000
Other	0	0
Total	6,000	6,000
Net savings/bids (see Appendix C)	(613,160)	(630,360)

Priority Policy Fund (PPF) Bids	0	0
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8 Capital - 2010/11 Revised Budget, Capital Bids and 2011/12 Proposed Budget

- 8.1 Appendix G shows the latest position against the 2010/11 Capital Plan at September 2010 for schemes and programmes within the Climate Change & Growth Portfolio, with variances explained in detail in the accompanying notes. A variance of £1,162,000 is anticipated of which £1,164,000 is due to slippage. The remaining variance of £2,000 relates to forecast net overspends on individual capital schemes and programmes.
- 8.2 Appendix H details the schemes which have been identified as bids for the Capital Plan.
- 8.3 Appendix I shows the Hold List. Section 13 of the Medium Term Strategy, approved in November 2010, highlighted the need to review current Hold List items.
- 8.4 Appendix J shows the Capital Plan for all the schemes and programmes within this committee's portfolio (including any approvals since the MTS was published in November 2010, but before any changes arising in paragraphs 8.1, 8.2 and 8.3 above).

9 Public Consultation

- 9.1 For a number of years the Council's budget process has included consultation with the citizens of Cambridge to find out which services were most important to

residents and what they thought spending and savings priorities should be for the coming budget year.

- 9.2 We have used a mixture of surveys and workshops to build up trend data on the views of residents about spending and saving priorities and we have found that views have been quite consistent over time.
- 9.3 This year we included a survey within the autumn edition of “Cambridge Matters” which asked residents to prioritise the Council’s services in terms of their relative importance. A total of 449 households responded to the questionnaire. Of these, 36 responses were received through the council’s website where the survey was also made available.
- 9.4 In broad terms the results reflect previous surveys - respondents placed greatest importance on our core services: collecting rubbish, recycling, cleaning the streets and maintaining our parks and open spaces. They also placed high importance on working with the police to tackle crime and anti-social behaviour. Respondents placed least importance on managing ticketed events and free events. Respondents were split over some services, for example:
- 17% said CCTV was of high importance and 35% said CCTV was less important.
 - 28% said ‘Planning for new housing, including affordable housing and designing attractive new neighbourhoods’ was of high importance whilst 19% said it was less important.
 - 28% said ‘Providing and maintaining sports and leisure services such as swimming pools’ was of high importance whilst 16% said it was less important.
- 9.5 More detailed findings of the survey can be found on the Council's website at: <http://www.cambridge.gov.uk/ccm/content/council-and-democracy/cambridge-matters-magazine.en>

10 Options / Implications

- 10.1 In relation to bids, the decisions made may have a number of implications. A decision not to approve a revenue bid will impact on managers’ ability to deliver the service or scheme in question and could have staffing, equal opportunities, environmental and/or community safety implications. A decision not to approve a capital or external bid will impact on managers’ ability to deliver the developments desired in the service areas.

11 Background papers

These background papers were used in the preparation of this report:

Budget Papers 2011/12

12 Appendices

In this Report:

- Portfolio Plan 2011/12 # (will be reported in the next committee cycle)
- Appendix A – 2010/11 Revised Budget Items
- Appendix B – Review of Charges (2011/12)
- Appendix C – Savings and Bids (2011/12 to 2014/15)
- Appendix D – Bids to Existing or External Revenue Funding
- Appendix E * – Priority Policy Fund (PPF) Bids (2011/12 to 2014/15)
- Appendix F \$ – Revenue Budget 2010/11 to 2012/13
- Appendix G – Capital Budget 2010/11
- Appendix H – Capital Bids (2010/11 to 2014/15)
- Appendix I – Hold List
- Appendix J – Revised Capital Plan
- Appendix K – Project Appraisals:
 - (1) Tins Path cycleway improvements
 - (2) Essential Repairs to Grafton West Multi-Storey Car Park Boundary Wall

- Appendix L – Earmarked Reserves:
 - Housing & Planning Delivery Grant Revenue Expenditure Table
 - Housing & Planning Delivery Grant Capital Expenditure Table
 - Local Authority Parking Enforcement Table
 - Climate Change Fund Table

= To follow

\$ = Subject to further work required on detailed budgets

* = Not applicable for this portfolio

13 Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Authors' Names: Richard Wesbroom

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Report Name: O:\accounts\Committee Reports & Papers\Environment Scrutiny\2011 January\Final\CC&G\2011-12 Budget Report Jan 2011 - E&P - CC&G - FINAL.doc

2010/11 GF Revised Budget Items

- Bids and Savings

2010/11 Revised Budget £	Ongoing Effect	Anticipated 2011/12 Effect £	Contact
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Detail / Justification

Environment Scrutiny Committee

Environment - Climate Change & Growth Portfolio

Revised Budget

Ref.	Item Description	2010/11 Revised Budget £	Ongoing Effect	Anticipated 2011/12 Effect £	Contact
RB2478	Maintenance of ditches [Climate Change & Growth Plan]	(20,000)	Yes	(20,000)	Alan Wingfield
RB2524	Withdrawal of Housing and Planning Delivery Grant (HPDG) [Climate Change & Growth Plan]	146,100	No	0	Dave Roberts

Watercourse maintenance contract was re-tendered and achieved a saving for the duration of the contract (2010-2013). See also S2477.

The withdrawal of the HPDG for 2010/11 has meant the funding available is limited to the unspent carry forward from 2009/10 of £340,570. The expected grant had been £777,720. Since the announcement of the grant withdrawal in June all unavoidable expenditure has and will be avoided. The cost of staff working on the growth agenda paid for from this budget amounts to £332,970 (9.58fte) and this, together with committed consultancy, the cost of an external consultant to process householder planning applications, the cost of PATH planning trainees, a contribution to corporate learning and development savings and other small sums, takes the projected expenditure in 2010/11 to £486,646 leaving a funding shortfall of £146,076. Meeting these costs permit ongoing service delivery and these costs are offset by an over achievement in development control fee income which is predicted to be £320,000 over budget by year end. See also RB2586.

RB2584	Publicity of planning applications in local area offices. [Climate Change & Growth Plan]	(6,880)	Yes	(7,100)	John Summers
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Withdrawal of payment to housing service in current year for provision and maintenance of paper copies of planning applications in local area offices. Planning applications are now available for viewing on line by computer at local area offices, through the Council's website via Public

Ref.	Item Description	Detail / Justification	2010/11 Revised Budget £	Ongoing Effect	Anticipated 2011/12 Effect £	Contact
		Access. This saving is offset by a bid to the Housing Revenue Account for an equivalent loss of income. See also UR2498 & S2582.				
RB2585	Consultant and Professional Fees - Growth [Climate Change & Growth Plan]	There is likely to be a saving at the end of the current financial year on the spend for consultants and professional fees related to the strategic growth sites.	(15,000)	No	0	John Summers
RB2586	Over achievement of fee income in current year [Climate Change & Growth Plan]	Over achievement of development control fee income, particularly for major applications. See also RB2584.	(320,000)	No	0	John Summers
RB2601	Parking Services net savings for 2010/11 [Climate Change & Growth Plan]	The net saving mainly consists of a rise in income due to increased charges and short-stay usage, additional one-off compensation and telecomms rental income and employee cost savings. Offsetting this, in part, is extra expenditure on building repairs and maintenance and associated additional variable credit and debit card handling costs. (See also S2602, PPF2724)	(151,200)	Yes	(484,000)	Sean Cleary
RB2608	GIS Revenue Budget [Climate Change & Growth Plan]	Savings from the ending of the GIS Partnership. GIS infrastructure to be fully supported in-house. Savings relate to reduced support costs. See also S2604.	(9,400)	Yes	(9,400)	Paul Boucher
RB2609	Miscellaneous Savings [Climate Change & Growth Plan]	Savings from Business & Information Services supplies and services budget. No impact on service delivery. See also S2605.	(1,270)	Yes	(1,270)	Paul Boucher
RB2610	Printer/Photocopier Contract [Climate Change & Growth Plan]	One-off saving from reduced printer/photocopier rental charges following a contract extension to June 2011. New contract due to be in place from June 2011. See also S2606.	(8,000)	Yes	(1,500)	Paul Boucher

Ref.	Item Description	Detail / Justification	2010/11	Ongoing	Anticipated	Contact
			Revised Budget £	Effect	2011/12 Effect £	
RB2686	Income - Cambridgeshire Horizons Joint Planning Budget [Climate Change & Growth Plan]	The Council's core development team provides the lead in progressing the CB1 Station Area redevelopment. This is a one-year financial allocation from the Cambridgeshire Horizons Joint Planning Budget to provide support/backfill within the core development team.	(46,350)	No	0	John Summers
RB2725	Revised budget bid for Concessionary Fares bus travel costs [Climate Change & Growth Plan]	The latest County Council projection of concessionary fares reimbursement for 2010/11 anticipates an increase in costs to the City Council of approximately £60,000. Although a reduced reimbursement rate is now in place, continuing increases in passenger numbers and other influencing factors has led to this one-off bid.	60,000	No	0	Christine Leonard
RB2733	Contribution from LAPE surplus towards cost of Concessionary Bus Fare scheme [Climate Change & Growth Plan]	The management of Local Authority Parking Enforcement (LAPE) transferred to the County Council on 1 April 2010. This contribution is from our share of the scheme surplus and has been allocated as a contribution to the cost of Concessionary Bus Fares.	(92,750)	No	0	Paul Necus
Total of Envt - CC&G Revised Budget :			(464,750)		(523,270)	

2010/11 Revised Budget £	Ongoing Effect	Anticipated 2011/12 Effect £	Contact
(464,750)		(523,270)	

Detail / Justification

Overall Total of Revised Budget :

Proposed Off-Street Parking Charges 2011/12

MULTI-STOREY CAR PARKS	2011/12		2011/12		Present (2010/11)		2011/12	2011/12
	Weekday	Sat	Weekday	Sat	Weekday	Sat	Weekday	Sat
	Mon-Fri 7.30am to 5pm	Sat 9.00 am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	% change	% change
Grand Arcade								
1hr	£2.00	£2.20	£1.90	£2.10			5%	5%
2hrs	£4.00	£4.40	£3.80	£4.20			5%	5%
3hrs	£6.00	£6.60	£5.70	£6.30			5%	5%
4hrs	£9.50	£10.00	£9.20	£9.90			3%	1%
5hrs	£17.50	£18.00	£17.00	£17.50			3%	3%
over 5 hrs	£23.00	£24.00	£22.00	£23.00			5%	4%
evenings & overnight	£1.00	£1.00	£0.90	£0.90			11%	11%

Queen Anne	Mon-Fri 7.30am to 5pm	Sat 9.00 am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	Weekday	Sat
	1hr	£1.20	£1.20	£1.10	£1.10	9%
2hrs	£2.40	£2.40	£2.20	£2.20	9%	9%
3hrs	£3.50	£3.50	£3.30	£3.30	6%	6%
4hrs	£4.50	£4.50	£4.40	£4.40	2%	2%
5hrs	£6.00	£6.00	£5.50	£5.50	9%	9%
6hrs	£9.50	£9.50	£9.00	£9.00	6%	6%
over 6 hrs	£12.00	£12.00	£12.00	£12.00	0%	0%
evenings & overnight	£0.60	£0.60	£0.60	£0.60	0%	0%
Season Tickets	emissions based		emissions based			

Park Street	Mon-Fri 7.30am to 5pm	Sat 9.00 am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	Weekday	Sat
	1hr	£1.80	£1.90	£1.70	£1.80	6%
2hrs	£3.50	£3.80	£3.40	£3.60	3%	6%
3hrs	£5.20	£5.50	£5.10	£5.30	2%	4%
4hrs	£8.50	£9.00	£8.40	£8.80	1%	2%
5hrs	£15.50	£16.00	£15.00	£15.50	3%	3%
over 5 hrs	£22.00	£22.00	£21.00	£21.00	5%	5%
evenings & overnight	£0.70	£0.70	£0.60	£0.60	17%	17%

Grafton East	Mon-Fri 7.30am to 5pm	Sat 9.00 am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	Weekday	Sat
	1hr	£1.80	£1.90	£1.70	£1.80	6%
2hrs	£3.50	£3.80	£3.40	£3.60	3%	6%
3hrs	£5.20	£5.50	£5.10	£5.30	2%	4%
4hrs	£8.50	£9.00	£8.40	£8.80	1%	2%
5hrs	£15.50	£16.00	£15.00	£15.50	3%	3%
over 5 hrs	£22.00	£22.00	£21.00	£21.00	5%	5%
evenings & overnight	£0.70	£0.70	£0.60	£0.60	17%	17%
Season Tickets	emissions based		emissions based			

Grafton West	Mon-Fri 7.30am to 5pm	Sat 9.00 am to 5pm	Mon-Fri 7.30am to 5pm	Sat 7.30am to 5pm	Weekday	Sat
	1hr	£1.80	£1.90	£1.70	£1.80	6%
2hrs	£3.50	£3.80	£3.40	£3.60	3%	6%
3hrs	£5.20	£5.50	£5.10	£5.30	2%	4%
4hrs	£8.50	£9.00	£8.40	£8.80	1%	2%
5hrs	£15.50	£16.00	£15.00	£15.50	3%	3%
over 5 hrs	£22.00	£22.00	£21.00	£21.00	5%	5%
evenings & overnight	£0.70	£0.70	£0.60	£0.60	17%	17%

Sundays 10.00 am to 5.00 p.m £ per hour

	2011/12	2010/11	% change
GA	£1.80	£1.70	6%
QAT	£1.00	£1.00	0%
PST	£1.80	£1.70	6%
GRE	£1.80	£1.70	6%
GRW	£1.80	£1.70	6%

SURFACE CAR PARKS

ADAM AND EVE STREET CAR PARK	Monday to Saturday 8.00 am to 7.00 pm Sunday 10.00 am to 5.00 pm Maximum stay 2 hours		
Charges	2011/12	2010/11	% change
	60p for 20 minutes	80p for 30 minutes	13%

Evenings and overnight		
New	Previous	% change
Free	Free	0%

CASTLE HILL CAR PARK	Monday to Saturday 8.00 am to 7.00 pm		
Charges	2011/12	2010/11	% change
Up to 2 hours	£2.00	£3.40	-41%
2-4 hours	£3.50	£3.40	3%
over 4 hours	£7.00	£6.80	3%

Evenings, overnight and Sundays		
New	Previous	% change
Free	Free	0%
Free	Free	0%
Free	Free	0%

GWYDIR STREET CAR PARK	Monday to Saturday 9.00 am to 5.00 pm Maximum stay 2 hours		
Charges	2011/12	2010/11	% change
	50p for 20 minutes	70p for 30 minutes	7%

Evenings, overnight and Sundays		
New	Previous	% change
Free	Free	0%

RIVERSIDE	Monday to Saturday 9.00 am to 5.00 pm Maximum stay 8 hours		
Charges	2011/12	2010/11	% change
	50p for 30 mins	30p for 20 mins	11%

Evenings, overnight and Sundays		
New	Previous	% change
Free	Free	0%

SEASON TICKET CHARGES - Based on Emissions Levels

No increases planned for Castle Hill and Queen Anne Terrace season tickets
5% increase on bands H-M at Grafton East, and for vehicles with engine size over 1549cc, registered before 2001

DISABLED BADGE HOLDERS

First three hours parking free, on production of a valid Blue Badge to a City Council car park attendant at Grand Arcade, Park Street, Grafton East, Grafton West and Queen Anne Terrace car parks

Three hours free parking between 8.00 am and 7.00 Monday to Saturday and between 10.00 am and 5.30 pm Sunday at Adam and Eve Street car park and between 9.00 am and 5.00 pm Monday to Saturday at Castle Hill, Gwydir Street and Riverside car parks, on display of a valid Blue Badge in vehicle (No Change). For durations of stay in excess of three hours the normal car park charges will apply as if from the first hour, i.e. the fourth hour will be charged as if it were the first hour, the fifth hour as if it were the second hour, etc.
At all other times the normal car park charges will apply.
For durations of stay in excess of three hours the normal car park charges will apply as if from the first hour, i.e. the fourth hour will be charged as if it were the first hour, the fifth hour as if it were the second hour, etc.
At all other times the normal car park charges will apply.

2011/12 GF

- Bids and savings

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
Environment Scrutiny Committee								
Environment - Climate Change & Growth Portfolio								
Savings								
Climate Change & Growth Plan								
S2477	Maintenance of ditches	Watercourse maintenance contract was re-tendered and achieved a saving for the duration of the contract (2010-2013) (see also RB2478)	(20,000)	(20,000)	0	0	Alan Wingfield	Nil
S2480	Concessionary Fares - Bus Pass Production	From 1 April 2011, Cambridgeshire County Council will be responsible for the English Concessionary Bus Travel Scheme. This includes the management and production of the bus passes and staff time. The saving is made up of two elements; card production contract (£2,710) and 6 hours per week back office staff time (£3,970)	(6,680)	(6,680)	(6,680)	(6,680)	Christine Leonard	Nil
S2582	Publicity of planning applications in local area offices	Withdrawal of payment to housing service for future years for provision and maintenance of paper copies of planning applications in local area offices. Planning applications are now available for viewing on-line by computer at local area offices, through the Council's website via Public Access. This saving is offset by a bid to the Housing Revenue Account for an equivalent loss of income. See also UR2498 & RB2584.	(7,100)	(7,100)	(7,100)	(7,100)	John Summers	Nil
S2583	Ongoing savings in expenditure in Development Control for future years	Combination of ongoing savings in expenditure in Development Control for future years	(16,780)	(16,780)	(16,780)	(16,780)	John Summers	Nil

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
S2602	Parking Services net savings for 2011/12	The net saving consists of a significant rise in income due to increased charges and short-stay usage, and operating efficiencies relating to the costs of electricity and insurance. This is offset in part by a reduction in season ticket income, and associated additional variable credit and debit card handling costs. (See also PPF2724, S2601)	(484,000)	(484,000)	(484,000)	(484,000)	Sean Cleary	+L
S2603	Savings in operating costs- Shopmobility	Reduced running costs from greater integration of Shopmobility into car parks operations	(7,900)	(7,900)	(7,900)	(7,900)	Sean Cleary	Nil
S2604	GIS Revenue Budget	Savings from the ending of the GIS Partnership. GIS infrastructure to be fully supported in-house. Savings relate to reduced support costs. See also RB2608 & C2607	(9,400)	(9,400)	(9,400)	(9,400)	Paul Boucher	Nil
S2605	Miscellaneous Savings	Savings from Business & Information Services supplies and services budget. No impact on service delivery. See also RB2609.	(1,270)	(1,270)	(1,270)	(1,270)	Paul Boucher	Nil
S2606	Printer/Photocopier Contract	Savings from reduced printer/photocopier rental charges following a contract extension to June 2011. New contract due to be in place from June 2011 (ongoing savings unknown at this stage). See also RB2610.	(1,500)	0	0	0	Paul Boucher	Nil
S2619	Strategy and Partnerships Review - Part (Climate Change & Growth Portfolio)	This proposal forms part of the review of Strategy and Partnerships and involves deletion of the part time manager post within the Sustainable City team. It reflects the significant progress that has been made to mainstream and embed sustainability issues across the Council and the many posts within services that now play a lead role in taking this priority agenda forward.	(30,000)	(30,000)	(30,000)	(30,000)	Trevor Woollams	Nil
S2620	Rationalisation and re-focus of Sustainable City grants	This proposal offers savings of £17,530 out of a total budget of £82,280. The proposal is to combine the Sustainability Core Funding and Project grants in a	(17,530)	(17,530)	(17,530)	(17,530)	Trevor Woollams	-L

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
		single grant budget and re-align grant assessment criteria to reflect recent demand and ensure grant money is focused on outcomes that reflect the Council's environmental objectives. It is also proposed to transfer the administration of the grants to Community Development to enable a more consistent application and monitoring process.						
S2636	Historic Building Grants	A review of the Historic Grants Programme has identified that it has a limited number of recipients annually; an average of 8 of whom 6 are non means tested private houses. It is proposed to remove the grants whilst continuing to offer advice to enquiries. The proposal offers savings of £17,000, with £2,000 retained for maintenance of the Holy Trinity War Memorial as agreed by Environment Scrutiny on June 2010.	(17,000)	(17,000)	(17,000)	(17,000)	John Preston	-L
S2658	Solar PV Panel installation (non-housing)	Revenue generated from feed in tariffs and energy bill savings from installation of 4kW solar PV panels on 14 non-housing Council properties to reduce the Council's carbon footprint. Savings have been calculated net of maintenance costs and are anticipated for the full 25-year lifetime of the feed in tariff scheme and would increase with rising electricity costs. Realisation of full savings would require recharging commercial tenants for landlords electricity use (generated from solar PV panels) at the market rate. (linked to C2656, see also C2655, S2657)	0	(18,700)	(18,700)	(18,700)	Bob Hadfield	+L
Total of Eamt - CC&G Savings :			(619,160)	(636,360)	(616,360)	(616,360)		
Cumulative Sub-Total of Eamt - CC&G Cttee Base :			(619,160)	(636,360)	(616,360)	(616,360)		

Ref.	Item Description	Detail / Justification	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Climate Change Rating
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Unavoidable Revenue Bids

Climate Change & Growth Plan

UR2635	Historic Environment - Archaeology Service Level Agreement with Cambridgeshire County Council	The City Council's pro-rata contribution to funding Archaeology-related planning advice and the Historic Environment Record. Statutory function in relation to DC applications and Conservation Area Appraisals, essential to meet PPS 5 requirements. Previously funded from HPDG. In the absence of provision by the County Council, the City would need to buy in the services on an ad-hoc basis, involving very significant costs and officer time.	6,000	6,000	6,000	6,000	John Preston	+L
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Total of Envt - CC&G Unavoidable Revenue Bids :

6,000 6,000 6,000 6,000

Cumulative Sub-Total of Envt - CC&G Cttee Base :

(613,160) (630,360) (610,360) (610,360)

Net Total of Envt - CC&G Cttee Base :

(613,160) (630,360) (610,360) (610,360)

Net Position :

(613,160) (630,360) (610,360) (610,360)

Printed on : 14 December 2010 at : 03:58 PM

2011/12 GF Bids to Existing or External Funding - Revenue Bids

2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact
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Ref. Item Description Detail / Justification

Environment Scrutiny Committee

Environment - Climate Change & Growth Portfolio

External Bids

Climate Change & Growth Plan

X2732	Contribution from LAPE surplus towards cost of Concessionary Bus Fare scheme	The management of Local Authority Parking Enforcement (LAPE) transferred to the County Council on 1 April 2010. This contribution is from our share of the scheme surplus and has been allocated as a contribution to the cost of Concessionary Bus Fares.	92,750	0	0	0	0	Paul Necus
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Total of Envnt - CC&G External Bids :

92,750	0	0	0	0
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Net Total of Envnt - CC&G Other :

92,750	0	0	0	0
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Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact
Total of Bids :			92,750	0	0	0	0	

Printed on : 17 December 2010 at : 11:00 AM

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation	
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) Spend £000	Comments
PR007	Cycleways	C Rankin	454	451	0	311	(140)	140	0	Project appraisal for contribution to Tins cycleway scheme of £30k, included in Appendix K. Design work on Perne Rd/ Radegrund Rd roundabout estimated at £6k. Design work on Downham's Lane ongoing. Cost of scheme to include lighting - currently estimated at £70k but this may be less if design reduced in scope.
PR010	Environmental Improvements Programme	A Preston	105	105	105	0	0	0	0	This is the 20% top slice of the Environmental Improvement Programme budget that is transferred to revenue as a contribution towards the Environmental Project teams' professional fees.
PR010a	Environmental Improvements Programme - North Area	A Preston	54	191	84	58	(49)	49	0	North Area have allocated all of their available funding to a list of 10 schemes for delivery during 2010/11, these are predominantly planting schemes for delivery by Streetscene. The current issues with the supply of construction services to the City Council may still impact on the delivery of this programme. Construction work on all schemes has been on hold whilst a replacement Contractor has been secured.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation	
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) Spend £000	Comments
PR010b	Environmental Improvements Programme - South Area	A Preston	154	155	46	26	(83)	83	0	The Committee have reserved £60k for a scheme that is on hold until developer proposals are known. This scheme will not be delivered this financial year even if taken off hold. The Committee also have £1k uncommitted to schemes. Construction work on all schemes has been on hold whilst a replacement Contractor has been secured.
PR010c	Environmental Improvements Programme - West/Central Area	A Preston	88	175	2	88	(85)	85	0	West/Central Area have £33k unallocated. There is also £52k allocated to schemes that are proving very difficult to deliver. Construction work on all schemes has been on hold whilst a replacement Contractor has been secured.
PR010d	Environmental Improvements Programme - East Area	A Preston	333	376	5	274	(97)	97	0	A significant number of schemes have already been developed in previous years and are programmed to be constructed this year. Some schemes may prove to be contentious and relate to highway work such as TROs, verge improvements and a pedestrian crossing scheme with construction expected to run into next financial year. Construction work on all schemes has been on hold whilst a replacement Contractor has been secured.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation	
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) Spend £000	Comments
PR010di	Environmental Improvements Programme - Riverside/Abbey Road Junction	A Preston	577	577	1	576	0	0	0	Work programmed to start on site on 10 January 2011, by Cambridgeshire Highways.
PR010j	Environmental Improvements Programme - Fitzroy/Burleigh Street	A Preston	184	183	0	183	0	0	0	Work programmed to start on site on 10 January 2011, by Cambridgeshire Highways.
PR010k	Environmental Improvements Programme - Wulfstan Way Local Centre	A Preston	0	174	0	133	(41)	41	0	Work due to start on site early in the New Year. Completion may be this financial year, but dependent on weather and construction programme.
PR014	Environmental Safety Fund	A Preston	34	25	0	25	0	0	0	St Edmunds Passage and Occupation Road lighting schemes will be implemented shortly.
PR018	Bus Shelters	D Roberts	166	166	0	0	(166)	166	0	A project team is now in place to develop a new framework agreement for the supply of bus shelters across Cambridge City and create a bus shelter strategy for replacement and new shelters. A new contract is planned to be in place by April 2011 to enable expenditure of this programme during 2011/12, approval to procure was granted at Environment Scrutiny in October.
PR019	Car Parks Infrastructure and Equipment Replacement Programme	P Necus	871	96	4	0	(92)	92	0	In the light of progress on projects already underway and those planned in the near future, the full replacement programme and funding position will be reviewed and rephased in 2011/12.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation		
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephrase Spend £000	Forecast Over / (Under) Spend £000	Comments	
PR022	Local Nature Conservation	G Belcher	6	4	0	4	0	0	0	0	Projects identified on LNRs for 2010/11.
SC033B	CCTV Street Lighting	A Preston	0	40	0	40	0	0	0	0	Senate House Hill lighting completed without drawing on the fund. Project relating to further City Centre lighting to be developed with County Council for completion by end March 2011.
SC366	Green Parking Bays	P Necus	5	5	2	0	(3)	3	0	0	Electric charging now installed. Balance to be rephased to support potential for additional bays.
SC368	GIS Phase 2 & 3	P Boucher	0	19	0	10	(9)	0	(9)	(9)	Partnership Board have agreed to close down the initial partnership approach and to concentrate on seeking a simpler data sharing/exchange proposal. Currently gathering costs and assessing impact of change i.e. hosting systems in-house and exploring options to take Phase 3 forward.
SC416	UNiform e-consultee Access Module	P Boucher	0	10	0	10	0	0	0	0	Module purchased and installed. Project to implement launched September. Go-live expected January 2011.
SC417	Development of UNiform System	P Boucher	0	14	0	2	(12)	12	0	0	Resourcing issues in light of other priorities e.g conditions monitoring module implementation.
SC420	Corrosion Monitoring System at Park Street	P Necus	0	47	0	47	0	0	0	0	Work scheduled to start 24/1/11.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation		
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) Spend £000	Comments	
SC421	E&P Server Replacements	P Boucher	0	7	1	6	0	0	0	0	Server replacement work completed. Awaiting final invoices and decommissioning of servers.
SC432	Mill Road Cemetery Memorial Artwork	A Preston	57	62	0	0	(62)	62	0	0	Four artists have worked up concept proposals for this project, which are currently out to consultation. It is anticipated that the final artist will be chosen to develop the artwork in January 2011.
SC433	Snowy Farr Memorial Artwork	A Preston	65	70	0	0	(70)	70	0	0	Four artists are currently working up concept proposals for this project. They will present to the Public Art Panel and the Project Steering Group in early January. Public consultation will then take place and it is anticipated that the final artist will be chosen to develop the artwork in February 2011.
SC435	Biodiversity Projects Year 2&3	E Selway	121	72	6	66	0	0	0	0	Tender process complete. Planning decision received. Contractor approved and site works to begin January 2011.
SC439	LED Lighting - Grand Arcade Annex Car Park	P Necus	120	120	0	0	(120)	120	0	0	Tender about to start with installation expected in July/August 2011.
SC445	Monitors for use with Document Management System	P Boucher	0	30	23	12	5	0	5	5	Implementation in progress, 70% complete. Further roll out on hold due to vacancy and other priorities. Forecast overspend to be met from Environmental Services R&R fund.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation		
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) Spend £000	Comments	
SC446	Additional pay machine for Queen Anne Terrace Car Park	P Necus	15	15	15	0	0	0	0	0	Machine installed.
SC447	Low Carbon Communities Challenge	S Pidgeon	500	0	0	0	0	0	0	0	The £500k identified in the budget was a marker for a potential government Low Carbon Communities Challenge Fund bid, which was not progressed with due to conflicting project and funding timescale. Funding for the project in question (ARU/City district heating scheme) has now been secured from the ERDF (with match funding provided by Horizons), so the only commitment from the City Council at this stage, is officer time.
SC448	Rebuild Grafton West Car Park Wall at Salmon Lane	P Necus	100	100	0	0	(100)	100	0	0	Project Appraisal to be considered as part of the this agenda item - see Appendix K. Building works and spend will now take place in 2011/12.
SC449	Holy Trinity War Memorial	J Preston	9	24	0	24	0	0	0	0	Awaiting resolution of tree issues. Start of works delayed.
SC454	Logans Meadow Swift Tower	G Belcher	0	35	0	35	0	0	0	0	Tender process complete. Public consultation well received. Preparing planning application for early February.
SC455	Logans Meadow LNR Extension	G Belcher	0	25	2	0	(23)	23	0	0	Main capital expenditure for this project expected end 2011. No imminent S106 repayment clause.
SC456	Coldhams Common LNR Extension	G Belcher	0	26	0	5	(21)	21	0	0	Main expenditure for this project expected June 2011. No imminent S106 repayment clause.

Climate Change & Growth Portfolio /Environment Scrutiny Committee

2010/11 Capital Budget Position

Capital Ref	Description	Lead Officer	2010/11						Variance Explanation	
			Original Budget £000	Current Budget £000	Spend to end September 2010 £000	Anticipated Spend October 2010 to March 2011 £000	Anticipated Variance £000	Rephase Spend £000	Forecast Over / (Under) spend £000	Comments
SC464	Grey Water Recycling at Mill Road	J Church	0	39	37	8	6	0	6	Additional civil works required. Bid for further Climate Change Fund resource to go the January 2011 Environment Strategy Group meeting.
Total for Climate Change & Growth Portfolio			4,018	3,438	333	1,943	(1,162)	1,164	2	

2011/12 GF Capital Bids - Unavoidable and Other Bids

2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
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Ref. Item Description Detail / Justification

Environment Scrutiny Committee

Environment - Climate Change & Growth Portfolio

Capital Bids

For inclusion in Capital Plan

C2479	Environmental Improvement Programme [Climate Change & Growth Plan]	The current Environmental Improvement Programme, delegated to Area Committees by population ends in March 2011. This proposal is for a new four year capital programme. The eligibility criteria for EIP schemes will be revisited and an emphasis placed on participation of residents in proposing and agreeing annual work programmes within each Area Committee.	0	200,000	200,000	200,000	200,000	Toni Ainley
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Requirement for new funding (included above) :

0	0	200,000	200,000	200,000
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Climate Change Rating : Nil

Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
C2634	Joint Cycleways Capital Budget [Climate Change & Growth Plan]	This bid of £100,000 per year includes an annual £50,000 contribution from the City Council to match fund the County's £50,000 per year contribution to capital cycle schemes in the city for the next four years. Schemes are prioritised according to a set criteria and it is proposed that a programme of schemes is approved by Environment Scrutiny and the Cambridge Traffic Management Area Joint Committee in advance for the full duration of the 4 year programme, with the City Council leading of the management of the total budget. Funded schemes so far have included re-signing the city cycle network, cycle improvements to the Newmarket Road corridor and widening the foot/cycle path through New Bit.	0	100,000	100,000	100,000	100,000	Clare Rankin	
			<i>Requirement for new funding (included above) :</i>						
			0	0	50,000	50,000	50,000		
C2656	Solar PV Panel installation (non-housing) [Climate Change & Growth Plan]	Installation of 4kW solar PV panels on 14 non-housing Council properties to reduce the Council's carbon footprint and generate a 25-year financial return on investment from Government Feed In Tariff receipts. 14 properties have been assessed as potentially financially viable, and the budget would be used to assess technical viability, purchase and install solar panels and associated structural and electrical works. (linked to S2658, see also RB2731, C2655, S2657)	0	224,000	0	0	0	Bob Hadfield	
			<i>Requirement for new funding (included above) :</i>						
			0	224,000	0	0	0		

Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
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C2688	Purchase of "Land Explorer" software to help view 3-D city wide buildings model for use in assessing planning proposals and in developing a modelling service for planning applicants. [Climate Change & Growth Plan]	Purchase of Land Explorer. This bid represents the second part of the Council's 3-D modelling capability. Land Explorer will enable the use of the city-wide 3-D model held by the Joint Urban Design Team to be used more widely by members, officer and developers in the assessment and consideration of key planning proposals. It will also have the potential to be developed into a fee-earning service whereby developers provide the Council with 3-D information. Sheffield City Council have already been operating such a system successfully for some time now. This is to be funded from a bid to the Technology Investment Fund (TIF).	0	10,000	0	0	0	Glen Richardson	
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Climate Change Rating : Nil

Requirement for new funding (included above) :			
0	0	0	0

C249	Grand Arcade car park. Replacement of existing Pay on Foot equipment -R&R funding [Climate Change & Growth Plan]	To replace existing car park Pay on Foot system. Linked to development of car park management systems for Grand Arcade. This will be funded from R & R Funds.	0	400,000	0	0	0	Paul Necus	
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Climate Change Rating : Nil

Requirement for new funding (included above) :			
0	0	0	0

Ref.	Item Description	Detail / Justification	2010/11 Budget £	2011/12 Budget £	2012/13 Budget £	2013/14 Budget £	2014/15 Budget £	Contact	Cttee Priority
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Total of Envt - CC&G Bids For inclusion in Capital Plan :

0	934,000	300,000	300,000	300,000	300,000	300,000
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Requirement for new funding (included in the total above)

Total of Envt - CC&G Capital Bids :

0	934,000	300,000	300,000	300,000	300,000	300,000
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Requirement for new funding (included in the total above)

Overall Total of Capital Bids :

0	934,000	300,000	300,000	300,000	300,000	300,000
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Requirement for new funding (included in the total above)

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HOLD LIST

Ref.	Proposed Scheme / Portfolio	Cost to CCC £'000s	2011/12 £'000s	Funding Source		
				Cap	R&R	Rev
Environment Scrutiny Committee - Climate Change & Growth				Cap	R&R	Rev
H28	Park Street Car Park New Bid – MTS September 2007	1,000	1,000	✓	×	×
TOTAL		1,000	1,000			

Climate Change & Growth Portfolio /Environment Scrutiny Committee - Capital Plan

Capital-GF Projects											
Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend this Year to end Sept 2010 (£000's)	Comments
SC033B - 35517	CCTV Street Lighting	A Preston	47	7	40	0	0	0	0	0	Held in reserve for implementation of lighting strategy in association with the County Council. Additional £6k external contribution received.
SC366 - 43056	Green Parking Bays	P Necus	5	0	5	0	0	0	0	2	£5k approved by Council 14.2.07 funded from LAPE surplus.
SC368 - 39100	GIS Phase 2 & 3	P Boucher	57	3	19	0	0	0	0	0	£38k for Phase 2 and £19k for Phase 3 approved by Council 14.2.07. £39k funded from PDG, £19k from TIF (funding now HPDG)
SC416 - 39115	UNiform e-consultee Access Module	P Boucher	15	5	10	0	0	0	0	0	Approved Council 26.2.09, £15k from H&PDG.
SC417 - 39116	Development of UNiform System	P Boucher	15	1	14	0	0	0	0	0	Approved Council 26.2.09, £15k from H&PDG.
SC420 - 43060	Corrosion Monitoring System at Park Street	P Necus	47	0	47	0	0	0	0	0	Approved Council 26.2.09, £47k from LAPE.
SC421 - 39119	E&P Server Replacements	P Boucher	55	48	7	0	0	0	0	1	Approved Council 26.2.09, £70k from R&R.
SC432 - 39124	Mill Road Cemetery Memorial Artwork	A Preston	62	0	62	0	0	0	0	0	£62k from S106 approved Environment Scrutiny 23.6.09.
SC433 - 39125	Snowy Farr Memorial Artwork	A Preston	70	0	70	0	0	0	0	0	£70k from S106 approved Environment Scrutiny 23.6.09.
SC435 - 39126	Biodiversity Projects Year 2&3	E Selway	99	27	72	0	0	0	0	6	Approved Scrutiny Committee 23 June 2009, funded from Housing Growth Fund. Budget reduced to reflect revised allocation, see Feb 2010 BSR report.
SC439 - 43064	LED Lighting - Grand Arcade Annex Car Park	P Necus	120	0	120	0	0	0	0	0	£120k approved MTS October 2009. Climate Change Fund £100k, LAPE Surplus £10k, R&R £10k.

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Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend this Year to end Sept 2010 (£000's)	Comments
SC445 - 39128	Monitors for use with Document Management System	P Boucher	30	0	30	0	0	0	0	23	£30k approved at Council February 2010 funded from HPDG.
SC446 - 43066	Additional Pay machine for Queen Anne Terrace Car Park	P Necus	15	0	15	0	0	0	0	15	£15k approved at Council February 2010, funded from ER.
SC448 - 43067	Rebuild Grafton West Car Park Wall at Salmon Lane	P Necus	100	0	100	0	0	0	0	0	£100k approved at Council February 2010, funded from R&R.
SC449 - 39130	Holy Trinity War Memorial Shelter	J Preston	24	0	24	0	0	0	0	0	£24k approved at Council February 2010. £9k funding transferred from PR10, £5k DRF and £10k external grant.
SC454 - 39133	Logans Meadow Swift Tower	G Belcher	35	0	35	0	0	0	0	0	Approved outside budget Cycle, £35 from S106.
SC455 - 39134	Logans Meadow LNR Extension	G Belcher	190	0	25	165	0	0	0	2	Approved outside Budget Cycle, £190k from S106.
SC456 - 39135	Coldhams Common LNR Extension	G Belcher	62	0	26	25	6	5	0	0	Approved outside Budget Cycle. Funded by transfer of £13k S106 from SC240, transfer of £2k Reserves from PR022 and further £27k S106 and £20k grant from DEFRA.
SC464 - 43068	Grey Water Recycling at Mill Road Depot	J Church	39	0	39	0	0	0	0	37	Approved Council 22.7.10 £39k. £36 funded from Climate Change Fund and £3k from R&R.
SC465 - 39137	Upper River Cam Biodiversity Public Art	N Black	29	0	0	29	0	0	0	0	Approved MTS Nov 2010 £29k from S106
	Capital-GF Projects		1,116	92	760	219	6	5	0	85	

Capital-Programmes

Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend this Year to end Sept 2010 (£000's)	Comments

Appendix J

Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend this Year to end Sept 2010 (£000's)	Comments
PR007 - 39023	Cycleways	C Rankin		910	451	0	0	0	0	0	Since approved at Council 2008 - Funding for programme timescales revised to run through until 2010/11, resources for 2011/12 transferred to available funding as approved at Full Council 21/02/08.
PR010 - 35521	Environmental Improvements Programme	D Foley-Norman		973	105	0	0	0	0	105	Scheme approved 8/5/00 City Board, was shown as SC90. Additional £150k pa approved at City Board 29/1/01. Funding for prog timescales revised to run through until 10/11. Resources for 11/12 transferred to available funding as approved at Full Council 21/02/08
PR010a - 35523	Environmental Improvements Programme - North Area	D Foley-Norman		435	191	0	0	0	0	84	Budget now allocated to area committees. Funding for programme timescales revised to run through until 2010/11, resources for 2011/12 transferred to available funding as approved at Full Council 21/02/08.
PR010b - 35524	Environmental Improvements Programme - South Area	D Foley-Norman		220	155	0	0	0	0	46	Budget now allocated to area committees. Funding for programme timescales revised to run through until 2010/11, resources for 2011/12 transferred to available funding as approved at Full Council 21/02/08.
PR010c - 35525	Environmental Improvements Programme - West/Central Area	D Foley-Norman		188	175	0	0	0	0	2	Budget now allocated to area committees. Funding for programme timescales revised to run through until 2010/11, resources for 2011/12 transferred to available funding as approved at Full Council 21/02/08.
PR010d - 35526	Environmental Improvements Programme - East Area	D Foley-Norman		199	376	0	0	0	0	5	Budget now allocated to area committees. Funding for programme timescales revised to run through until 2010/11, resources for 2011/12 transferred to available funding as approved at Full Council 21/02/08.
PR010di - 35527	Environmental Improvements Programme - Riverside/Abbey Road Junction	D Foley-Norman		60	577	0	0	0	0	1	Initial design fees (£60k) to be funded from contribution from East Area EIP. Further £578k approved Feb 2010. £214 from S106. £140 from Cycleways programme & £224 from Env. Improvement Programme.
PR010j - 35528	Environmental Improvements Programme - Fitzroy/Burleigh Street	D Foley-Norman		1	183	0	0	0	0	0	£184k approved at Council February 2010. Funded £72k from S106, £100k from West/Central EIP, & £12k from Env. Safety Fund.

Appendix J

Capital Ref - Cost Centre	Description	Lead Officer	Capital Scheme Approval (£000's)	Spend in Prior Years (£000's)	Current Year Budget (£000's)	2011/12 (£000's)	2012/13 (£000's)	2013/14 (£000's)	2014/15 (£000's)	Spend this Year to end Sept 2010 (£000's)	Comments
PR010k - 35529	Environmental Improvements Programme - Wulfstan Way Local Centre	A Preston	174	0	174	0	0	0	0	0	Project within EIP approved October 2010. £101k transferred from PR010b, £29k from PR014 and additional £44k funded from S106.
PR014 - 39047	Environmental Safety Fund	D Foley-Norman		74	25	0	0	0	0	0	Approved at City Board 9/7/01. Agreed at Environment Scrutiny 11/11/03 that fund be used to improve street lighting in those areas with highest violent crime figures.
PR018 - 39070	Bus Shelters	A Preston	250	154	166	55	0	0	0	0	Approval at Strategy Scrutiny 26/1/04. Four year prog to 2007/08. Funded from use of reserves. Further funding approved Scrutiny 10.1.06 to 2011/12 funded from Reserves. Addl £30k per annum funded from Reserves, approved at Council 21/02/08.
PR019 - 43050	Car Parks Infrastructure and Equipment Replacement Programme	P Necus	1,748	819	96	630	269	244	789	4	R&R Programme approved MTS 2006. Schemes 292, 298, 299, 302, 303, 304, & 305 transferred to Programme.
PR022 - 39106	Local Nature Conservation	G Belcher	30	12	4	0	0	0	0	0	Approved at Council 21/02/08. Funded from Reserves.
	Capital Programmes		2,202	4,045	2,677	685	269	244	789	246	
	TOTAL CAPITAL PLAN		3,318	4,136	3,437	904	275	249	789	332	

Project Appraisal and Scrutiny Committee Recommendation

Project Name	Tins Path cycle improvement
Committee	Environment
Portfolio	Climate Change and Growth
Committee Date	11 January 2011
Executive Councillor	Clare Blair
Lead Officer	Clare Rankin

Recommendation/s

Financial recommendations –

- The Executive Councillor is asked to approve a contribution of £30k to the project from the Joint Funded Cycleways budget which is already included in the Council's Capital Plan (Ref PR007) This scheme is a high priority for the city and identified as such within the prioritised scheme list for funding by this budget. The total cost of the scheme is estimated at £225k of which £70k will be from the Cycle Cambridge budget and £125k from the Eastern Corridor Area Transport Plan.
- This path is maintained by Cambridgeshire County Council as public highway and so there are no revenue implications arising from the project.

Procurement recommendations:

The Executive Councillor is asked to approve the procurement and award of a contract to carry out and complete works to widen and upgrade the surface and to improve the lighting of Tins path cycle /pedestrian route.

- If the quotation or tender sum exceeds the estimated contract value by more than 15% the permission of the Executive Councillor and Director of Resources will be sought prior to proceeding.

1 Summary

1.1 The project

Improvement to the cycle/pedestrian link along the Tins Path.

Target Start date	January 2011
Target completion date	March 2011

1.2 The Cost

Total Capital Cost	£ 225k
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Capital Cost Funded from: **Joint Funded Capital Cycleways budget**

Funding:	Amount:	Details:
Reserves	£ 30,000	<i>Cycleways Capital programme (PR007)</i>
Repairs & Renewals	£	
Section 106	£	
Other	£	

Revenue Cost

Year 1	£0
Ongoing	£0

1.3 The Procurement

Implementation of the works will be undertaken by Cambridgeshire County Council's current contractor. This contractor was procured by the County Council following a competitive tender in compliance with the County Council's regulations. The City Council's own Contract Procedure Rules are satisfied by the process that the County Council has

followed in the procurement of the services that the City Council is to part pay for.

2 Capital Project Appraisal & Procurement Report

2.1 What is the project?

The project is to significantly improve the Tins Path from Burnside to the railway bridge. This section of the path is currently very narrow with poor surfacing and lighting and is a well-used off-road route linking Cherry Hinton to Mill Road, avoiding Coldham's Lane and the busy Barnwell Road/Brooks Road roundabout. Land has been purchased by Cambridgeshire County Council from the Territorial Army in order to widen from 1.8m to 4m. The narrow wooden bridge at the entrance to the path will also be widened to 3m.

The scheme has been approved by the County Cabinet and the Cambridge Environment and Traffic Management Area Joint Committee in February and April 2010.

2.2 What are the aims & objectives of the project?

The aim of the project is to create a high quality cycling and walking link. Widening the path and improvements to the lighting will allow cyclists and pedestrians to pass one another as well as improve the environment from a personal safety perspective.

The scheme is in line with the City and County Councils' commitment to encourage cycling and walking and to cater for the growth of these modes of transport related to the growth agenda. The relevant vision in the Annual Statement is 'A city where getting around is primarily by public transport, bike or on foot.'

2.3 Summarise the major issues for stakeholders & other departments?

Land negotiations between the Territorial Army and Cambridgeshire County Council have been prolonged but

agreement has now been reached although official documents have not yet been signed. Works will not be started until the purchase of land has been completed.

It was initially proposed that the path from the new leisure development on Norman Way to Railway Street in Cherry Hinton also be improved but, due to opposition to the hedge removal in order to allow for the path widening, this has not been pursued. The area to the south of the hedge is identified as land for development and so an alternative route along the edge of any development could be provided in the future.

Following discussions on these schemes with local members and the Cambridge Cycling Campaign, a period of public consultation was undertaken. Manned exhibitions were held at a variety of venues with leaflets delivered to homes and schools, advertisements in the Cambridge News, and some press and radio coverage to publicise the events. Plans for all of the schemes were available at each venue. Plans of the proposals could also be viewed on the County's website.

Consultees were asked to complete questionnaires (also available on line) indicating whether they supported the proposed details shown. They were also encouraged to add comments.

Table 1 below shows the consultation programme that was undertaken.

Date & Times	Venue
Tues 19 th January 4.30 – 7.30pm	Cherry Hinton Village Centre
Wed 20 th January 8.00 – 10.00am	Madingley Park & Ride
Wed 20 th January 4.30 – 7.30pm	Madingley Park & Ride
Thurs 21 st January 4.30 – 7.30pm	Chesterton Community College
Mon 25 th January 4.30 – 7.30pm	Chesterton Community College
Wed 27 th January 4.30 – 7.30am	Cambridge Central Library

There was notable support for improvements to this route with 50% of respondents in favour. Only 3% of respondents were opposed to making improvements to this route. Quite a significant number of people responded with 'no opinion' as the route tends to be used by residents in the east of the city only. The Cambridge Environment and Traffic Management Area Joint Committee was consulted on the scheme proposals at its meeting on 25th January.

2.4 Summarise key risks associated with the project

The project addresses the risk that people will not choose to walk or cycle because of the perceived inconvenience and danger of the existing narrow and poorly lit path.

The key risk associated with the project is that the agreement for the purchase of land is not signed. Work will not commence until the agreement is completed.

As a significant portion of the funding is from the Cycling England budget the scheme will only commence if the works can be completed by the end of the financial year when the Cycling England programme ends.

2.5 Financial implications

a. Appraisal prepared on the following price base: 2010/11

b. This is the last year of approved funding from the Joint-Funded Cycleways Capital Programme, so this project aims to use some of the remaining resource. A capital bid to extend the Cycleways capital programme is expected to be made to the Environment Scrutiny Committee in January 2011.

2.6 Capital & Revenue costs

(see also Appendix B for spread across financial years)

(a) Capital	£	Comments
Building contractor / works	30,000	
Purchase of vehicles, plant & equipment		
Professional / Consultants fees		
IT Hardware/Software		
Other capital expenditure		
Total Capital Cost	30,000	

(b) Revenue	£	Comments
Total Revenue Cost	0	

There are no revenue implications for the City Council as the path is adopted highway and therefore maintainable by the Highway Authority.

2.7 VAT implications

There are no adverse VAT implications to this project

2.8 Other implications

None other than the community safety and environmental ones referred to earlier in the report.

2.9 Estimate of staffing resource required to deliver the project

The project is being managed by Cambridgeshire County Council's Cycling England Team and so there are no staffing resource implications for the City Council.

2.10 Identify any dependencies upon other work or projects

None. The Project is dependent upon the transfer of land from the TA to the County Council being completed.

2.11 Background Papers

Cambridgeshire County Council Cabinet Agenda and Minutes 23/2/10.

2.12 Inspection of papers

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Date prepared:	26/10/10

Capital Project Appraisal - Capital costs & funding - Profiling

Appendix A

	2010/11	2011/12	2012/13	2013/14	2014/15	Comments
	£	£	£	£	£	
Capital Costs						
Building contractor / works	225,000					
Purchase of vehicles, plant & equipment						
Professional / Consultants fees						
Other capital expenditure:						
Total Capital cost	225,000	0	0	0	0	
Capital Income / Funding						
Government Grant	70,000					
S106 funding	125,000					
R&R funding						
Earmarked Funds						
Existing capital programme funding	30,000					PR007
Revenue contributions						
Total Income	225,000	0	0	0	0	
Net Capital Bid	0	0	0	0	0	

Project Appraisal and Scrutiny Committee Recommendation

Project Name	Replacement of Salmon Lane wall at Grafton West Multi-storey Car Park
Committee	Environment
Portfolio	Climate Change and Growth
Committee Date	11 January 2011
Executive Councillor	Clare Blair
Lead Officer	Sean Cleary

Recommendation/s**Financial recommendations –**

The Executive Councillor is asked to approve the commencement of the project, funding for which is already approved in the Capital Plan (SC448), to repair and rebuild of the wall adjacent to Salmon Lane at Grafton West Multi-storey Car Park. The total cost of the project is estimated at £100,000. There are no additional revenue implications arising from the project.

Procurement recommendations:

The Executive Councillor is asked to approve the carrying out and completion of the procurement of this contract for the replacement of Salmon Lane wall at Grafton West Multi storey car park. In the event that the tender sum exceeds the estimated contract value by more than 15%, further consultation with the Executive Councillor and Director of Resources will be undertaken and approval sought for any additional funding. Alternatively the contract will be re-tendered

1 Summary**1.1 The project**

As a result of significant subsidence on the Grafton West Car Park wall and under the terms of the lease of the car park from Prudential, the Council is solely responsible for instituting any appropriate remedial works/repairs to rectify this.

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Target Start date	April 2011 approx
Target completion date	June 2011 approx

1.2 The Cost

Total Capital Cost	£100,000
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Capital Cost Funded from:

Funding:	Amount:	Details:
Reserves	£	
Repairs & Renewals	£100,000	Car Parks Structural R&R Fund
Section 106	£ 0	
Other	£ 0	

Revenue Cost

Year 1	£ 0
Ongoing	£ 0

1.3 The Procurement

The Works contract (which has an estimated valued of £100,000 - including the related professional services listed below) will be competitively tendered in accordance with the new Contract Procedure Rules (the Rules).

The following professional services required for this project will be procured in accordance with the Rules:

- Structural and civil engineering
- Quantity surveying
- Work relating to Construction Design and Management Regulations (CDM).

The costs of these professional services are likely to account for between 10-12% of the total contract value.

It is recommended that the contract be let on the basis of the most economically advantageous tender taking account of both quality and price. This will be based on 60% cost and 40% quality.

2 Capital Project Appraisal & Procurement Report

Significant damage to the north wall of the Grafton Centre West Car Park has occurred. This damage is in the form of a rotation of the basement and retaining wall; this has been caused by subsidence of the underlying clay soil when moisture was extracted at depth. The repairs to the North wall should consist of removing the facing brickwork between the Level 1 basement wall and the Level 3 parapet, west of the access steps. The north wall should be underpinned to a depth of approximately 2.5m below ground level. The underpinning process could include jacking in an attempt to return the wall to its vertical position. Following these works the brickwork would then need rebuilding.

As a result of significant subsidence on the Grafton West Car Park wall and as a result of Peter Dann Consulting Engineers structural investigation and report. It has been deemed that investment in structural repairs at this car park is considered essential and unavoidable. These works will consist of replacing and restoring the structural integrity of the Salmon Lane wall at Grafton West multi story car park that will include:

- Essential structural repairs
- Demolition of defective brick walls, buttress walls and foundations
- New facing brickwork walls and buttresses, fixings, metal brackets and angles, movement joints and the like.

Two alternative options were considered. To do nothing, and to carry out localised repair work only. The option of doing nothing was considered. However, this was rejected as to leave the wall as it is will ultimately jeopardise the safety and viability of the car park structure, requiring more severe and costly repairs, and placing the business operations at risk. Localised repair work will mean that

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further repairs and testing will be needed to ensure that the structure remains sound which will incur significant and increasing costs, inconvenience and disruption, year after year.

2.1 What are the aims & objectives of the project?

The aim of the project is to deliver a much-improved structural wall at Grafton West multi storey car park thereby protecting potential major revenue streams to the Council from this car park.

2.2 Summarise the major issues for stakeholders & other departments?

It is recognised that the successful, safe management and continued operation of the substantial part of the car park throughout the refurbishment is a key objective, but that significant disruption to normal operations is inevitable throughout this project. These disruptions are anticipated to be during summer 2011 whilst the works commence. To minimise inconvenience to users it is proposed to plan the works to ensure that reduction in capacity is phased as works proceed. Local businesses, and regular users will be kept informed and consulted about changes and disruption to the operation both through the Cambridge Retail and Commercial Association and Love Cambridge Partnership. This will also include local residents leafleted to inform them of the works and inconvenience caused. The specific logistics and method statements about managing the works in an operating car park will be critical factors in selecting the successful contractor. It is also recognized that the project completion will have to be sensitive to the business needs at all times.

2.3 Summarise key risks associated with the project

The key risks which this project is intended to mitigate are further serious deterioration to the car park structure, and the associated costs and loss of business to the City Council, and to Grafton Centre businesses from reduced access to the car park, or closure of the car park altogether. Other risks potentially affect the services to the Cambridge community from the loss of a car parking facility and the associated impact on congestion in other parts of the city

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centre. The same risks apply to any decision not to undertake the project.

The key delivery risks are:

- Disruption and inconvenience to users and to business from the works themselves, particularly during the main summer trading period
- Disruption to residents from the noise of works
- The potential overspend of the project, should further repairs become apparent in the course of the works.

2.4 Financial implications

a. Appraisal prepared on the following price base: 2010/11

2.5 Capital & Revenue costs

(a) Capital	£	Comments
Building contractor / works	£80,000	None
Purchase of vehicles, plant & equipment	0	
Professional / Consultants fees	£20,000	
IT Hardware/Software	0	
Other capital expenditure	0	
Total Capital Cost	£100,000	

(b) Revenue	£	Comments
Total Revenue Cost	0	None

2.6 VAT implications

The quotes we have received are exclusive of VAT.

2.7 Other implications

The project will deliver a much-improved structural wall at Grafton West multi storey car park that will also extend the useful life of the car park as a whole and reduce any risks of failure of the wall structure in the future.

If these works are not conducted there is a risk of further structural deterioration of the Grafton West Car Park wall that could put both the general public and Cambridge City Council staff at risk.

2.8 Estimate of staffing resource required to deliver the project

External engineering consultancy is included in the overall costs; CDM is being procured externally for this project. In-house architects will project manage the technical works. In-house management team will project manage customer service related issues throughout the project. Procurement, finance and legal services are required to prepare and administer the contract for this project

2.9 Identify any dependencies upon other work or projects

N/A

2.10 Background Papers

Peter Dann - Consulting Engineers Structural Investigation of Grafton Centre Car park wall report.

Capital Plan (SC448)

2.11 Inspection of papers

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Date prepared:	27.10.10

Capital Project Appraisal - Capital costs & funding - Profiling

Appendix A

DOUBLE CLICK TO ACTIVATE THE SPREADSHEET

Make sure year headings match start date ...

	2010/11	2011/12	2012/13	2013/14	2014/15	Comments
	£	£	£	£	£	
Capital Costs						
Building contractor / works		80,000				
Purchase of vehicles, plant & equipment						
Professional / Consultants fees		20,000				
Other capital expenditure:						
Total Capital cost	0	100,000	0	0	0	
Capital Income / Funding						
Government Grant						
S106 funding						
R&R funding		100,000				Car Parks Structural R&R Fund
Earmarked Funds						
Existing capital programme funding						
Revenue contributions						
Total Income	0	100,000	0	0	0	
Net Capital Bid	0	0	0	0	0	

Planning Delivery Grant (PDG) Revenue Expenditure 2006/07 - 2007/08
Housing Planning Delivery Grant (HPDG) Revenue Expenditure 2008/09 - 2010/11

	2010/11* (£'s)	2011/12 (£'s)	2012/13 (£'s)	Notes
Balance b/fwd	(340,570)	(0)	(0)	
Allocation	0	0	0	
Total available	(340,570)	(0)	(0)	
Approved as part of 2010/11 Budget Process				
RB2524 - Withdrawal of Housing and Planning Delivery Grant (HPDG)	(146,100)	0	0	A revised budget bid is included in Appendix A of this report and this represents the funding required to meet the existing commitments and other approvals, less the sum carried forward from 2009/10.
<i>less</i>				
Existing commitments				Following the announcement to withdraw HPDG funding, the level of existing revenue commitments was reviewed and revised from the original budget of £513,790. The existing commitments and other approvals allow for the continuation of staffing costs and other essential activities in 2010/11 as identified by officers.
Revenue	464,470	0	0	
	(22,200)	(0)	(0)	
Approved as part of 2009/10 Budget Process				
S2131 - Contribution to E&P share of corporate Review of Learning & Development saving	22,200	0	0	
Balance c/fwd	(0)	(0)	(0)	

* On 10 June 2010 the Government announced that the HPDG funding for 2010/11 would be withdrawn.

Planning Delivery Grant (PDG) Capital Expenditure 2006/07 - 2009/10
Housing Planning Delivery Grant (HPDG) Capital Expenditure 2008/09 - 2010/11

	2010/11* (£'s)	2011/12 (£'s)	2012/13 (£'s)	Notes
Balance b/fwd	(343,638)	(17,289)	(5,764)	
Allocation	0	0	0	
Total available	(343,638)	(17,289)	(5,764)	
<i>less</i>				
Existing commitments				
<u>Approved as part of 2008 MTS</u>				
SC329 Contribution to Corporate Document Management (DIP & EDRMS) project	169,599	0	0	Rephased from 2009/10 to 2010/11
<u>Approved as part of 2009/10 Budget Process</u>				
- SC368 Geographic Information System (GIS) Phase 2 & 3	10,000	0	0	Partnership Board have agreed to close down the initial partnership approach and to concentrate on seeking a simpler data sharing/exchange proposal. Currently gathering costs and assessing impact of change i.e. hosting systems in-house and exploring options to take Phase 3 forward
- SC416 UNiform e-consultee Access Module	9,750	0	0	Rephased from 2009/10 to 2010/11
- SC417 Development of UNiform system	2,000	11,525	0	Resourcing issues in light of other priorities e.g. conditions monitoring module implementation
- PR010 Professional fees associated with delivery of the Environmental Improvements Programme	105,000	0	0	Approved at CMT/Exec 15/01/09
<u>Approved as part of 2010/11 Budget Process</u>				
- SC445 Monitors for use with Document Management System	30,000	0	0	Rephased from 2009/10 to 2010/11
Balance c/fwd	(17,289)	(5,764)	(5,764)	

* In June 2010 the Government announced that there would be no funding in respect of HPDG for 2010/11. The balance b/fwd represents the funding required to meet the existing capital commitments.

Climate Change Fund

	2008/09	2009/10	2010/11	2011/12	ESG ¹ approval	Notes
(All figures £'s)						
Available Funding brought forward	(250,000)	(243,900)	(201,475)	(281,328)		
Additional contribution (approved 2010 MTS)			(250,000)			
Total surplus available	(250,000)	(243,900)	(451,475)	(281,328)		
Existing approvals:						
Pilot of Electric Bin Lifts	2,100				13-Oct-08	
Chesterton Road Toilet Modernisation	900				5-Nov-08	
Corn Exchange Christmas Lighting Lamps	600				5-Nov-08	
Arbury Court WC Rainwater Harvesting	2,500				4-Mar-09	
Romsey Rec Rainwater Harvesting		2,500			4-Mar-09	
Energy Audit of Pools & Leisure Centres		3,745			26-Jun-09	
Grand Arcade Annex Car Park Fan system		21,700			26-Jun-09	
Public Conveniences & Park St Car Park Energy Survey		2,725			26-Jun-09	
Watercourses Flood Risk Survey		6,000			9-Sep-09	
New approvals:²						
Community Centres Energy Audits		2,995			9-Dec-09	
Corn Exchange LED lighting		2,760			9-Dec-09	
LED Lighting at the Grand Arcade Annex Car Park			100,000		9-Sep-09	
Mill Road water efficiency			36,000		9-Dec-09	
Replacement boiler - Barnwell House			3,150		17-Mar-10	
Guildhall Voltage optimisation			17,963		17-Mar-10	
Market Stall LED lighting			13,034		7-Jun-10	
(Surplus) / Deficit Balance c/f	6,100	42,425	170,147	0		
	(243,900)	(201,475)	(281,328)	(281,328)		

1. ESG - Environment Strategy Group

2. Further applications to the Climate Change Fund are to be considered at 19 January 2011 ESG meeting

Local Authority Parking Enforcement (LAPE)

	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	Notes
(Surplus) / Deficit Balance b/f	(269,200)	(361,669)	(410,288)	(435,376)	
(Surplus) / Deficit from LAPE a/c in year [City Council element]	(143,620)	(56,160)	(52,981)	0	2009/10 50% share (Since BSR Feb 2010 new) Note - The management of the LAPE function transferred to Cambridgeshire County Council w/e from 1/4/10.
Total surplus available	(412,820)	(417,829)	(463,269)	(435,376)	
<i>less</i>					
Existing approvals					
- Purchase of Emergency rescue vehicle for Lion Yard car park	0	13,000	0	0	Approved February 2007
- Purchase of surface cleaning machine for Lion Yard car park	27,827	0	0	0	Approved February 2007
- Dial-a-Ride bus	17,000	0	0	0	Approved February 2007
sub-total	(367,993)	(404,829)	(463,269)	(435,376)	
2008/09 Budget approvals:					
- X1735 - Real Time Enforcement	0	80,000	0	0	
- X1736 - Electric Vehicle Charging	0	0	0	17,000	(Since BSR Feb 2010 re-phased and added £5k from "Provision of green parking bays and charging units" above)
- X1737 - Free Car Parks Signage/Lines	0	0	0	3,000	(Since BSR Feb 2010 re-phased)
- X1739 - Traffic Management Act Implementation	6,324	3,676	0	0	
- X1746 - Consultancy for review of Shopmobility services	0	7,500	0	0	underspent
Other adjustments					
- X1735 - Real Time Enforcement	0	(80,000)	0	0	
2009/10 Budget approvals:					Approved Budget-Setting Report (BSR) Feb 2009:
- Repair and Renewal of Pedestrian Paving at entrance to Queen Anne Terrace Car Park	0	0	3,761	0	Item X2047 (Completed in Aug 2009)
- Energy Service Innovation Fund	0	0	50,000	0	Item X2071
- Energy Service Innovation Fund - bid now withdrawn	0	0	(50,000)	0	
- Car Club start up and location expansion	0	0	220	11,780	Item X2072 (Since BSR Feb 2010 some spend, rest re-phased and combined with start up costs)
- Low emission car discount scheme setup and consultation (combined with Feasibility study on scheme to encourage use of low-emission vehicles)	0	0	0	0	Item X2073 (Since BSR Feb 2010 re-phased and combined with feasibility study) Removed £27,500 Budget 2011/12
- LED car park lighting installation (part funding for scheme, SC 439)	0	0	0	10,000	Item X2074 (Since BSR Feb 2010 re-phased)
- Grand Arcade Balustrades	0	0	8,912	0	Item X2075 (Completed in July 2009)
- A one-off contribution in partnership with Cambridgeshire County Council, the Cambridgeshire district councils and Stagecoach towards the installation of smart card readers on Stagecoach buses.	0	0	15,000	0	Item C1947 (Completed)
- Installation of a Corrosion Monitoring system into Park Street car park	0	0	0	47,000	Item C2046 (Since BSR Feb 2010 re-phased)
<i>less</i>					
2009/10 changes since BSR:					
- Purchase of Emergency rescue vehicle for Lion Yard car; underspend on shopmobility feasibility; other minor items		(16,635)	0	0	adjust other items

Local Authority Parking Enforcement (LAPE)

	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	Notes
2010/11 Budget Bids:					
- C2405 - Additional Pay machine for Queen Anne Terrace Car Park (SC466)	0	0	0	15,000	
- X2404 - Resurfacing of Petworth Street Car Park	0	0	0	13,500	
- X2406 - Development of new Shopmobility Customer Database system	0	0	0	0	Removed £8,000 Budget 2011/12
- X2407 - Lining and signing of free car parks	0	0	0	9,000	
- X2408 - Improved security and lighting repairs to Queen Anne Terrace Car Park	0	0	0	8,000	
2011/12 Budget Bids:					
- Upgrading Chip and Pin payment equipment on car parks (SC510)	0	0	0	80,000	£80k not in as bid item as seeking approval under urgency powers
- C2634 - Joint Cycleways Capital Budget	0	0	0	50,000	First year of extended capital programme funded from LAPE
- C2479 - Environmental Improvement Programme	0	0	0	200,000	First year of extended capital programme funded from LAPE
X2732 Contribution from LAPE surplus towards cost of Concessionary Bus Fare scheme	0	0	0	92,750	Contribution to additional Concessionary Bus Fares cost
LAPE function transferred to County, so...					
Provision for potential fund deficits not required so returned to account	0	0	0	(100,000)	Council's 50% share of the £220k provision met from previous year's surpluses
Repair and Renewals Account - Closing balance returned to account	0	0	0	(21,655)	Equipment replacement provision met from LAPE account no longer required
(Surplus) / Deficit Balance c/f	(361,669)	(410,288)	(435,376)	0	

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